

OFFICIAL PROCEEDINGS OF THE BOARD OF EDUCATION
Chickasha Public Schools
Chickasha, Okla.
Regular Meeting
November 13, 2018

The Board of Education of Independent School District No. 1-001, Grady County, Oklahoma, met in regular session Tuesday, November 13, 2018, in the Boardroom of the Administration Building, 900 W. Choctaw Ave., Chickasha, Oklahoma. The meeting was scheduled to start at 6:30 p.m.

NOTICE IS HEREBY GIVEN THAT THE **REGULAR MEETING** OF THE BOARD OF EDUCATION OF THE CHICKASHA PUBLIC SCHOOL DISTRICT I-001, GRADY COUNTY, OKLAHOMA, WILL BE HELD IN THE ADMINISTRATION BUILDING, CHICKASHA PUBLIC SCHOOLS, 900 WEST CHOCTAW AVENUE, CHICKASHA, OK 73018, ON **November 13, 2018**, AT **6:30 P.M.** WITH THE FOLLOWING ITEMS TO BE CONSIDERED:

If participation at any Board of Education meeting is not possible due to a disability, notification to the Board Clerk at least 24 hours prior to scheduled meeting is encouraged to make the necessary accommodations. The Board of Education may discuss, make motions, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda. Except for items one through three, any agenda item may be considered and acted on in any order.

Members Present

Doug Brown
Ginny Howell
Shawna Covington
Zack McGill
Dr. Jack Herron, Superintendent
Christal Bates, clerk and non-member

Members Absent

Julie Hibbard

Non-Members Present

Dr. Kim Haney, Executive Director of Curriculum
Jennifer Stegman, Assistant Superintendent/CFO
Pam Ladyman, Director of Special Education
Rhonda Snow, CHS Principal
Debby Martin, CMS Principal
Dr. Ashanti-Alexander, Lincoln Principal
Dereh Harrison, Grand Principal
Kathy Wenzel, BWECC Assistant Principal
Dan Turner, Director of Maintenance
Jerry Bray, Director of Secondary Student Activities
Vicki Gassaway, Treasurer

Item 1- Call Meeting to Order.

Mr. Brown opened the regular meeting at 6:30 p.m. Notice of the meeting had been properly announced and posted in compliance with the Open Meeting Laws of the State of Oklahoma.

Item 2- Roll Call.

Members Present: McGill, Brown, Howell, Covington
Members Absent: Hibbard

Item 3- Pledge of Allegiance to the Flag.

Item 4- Recognition of the 2018-2019 Site Teachers of the Year.

- Janella Mendenhall- Bill Wallace Early Childhood Center
- Raylee Butler- Grand Avenue Elementary
- Jennifer Blalock - Lincoln Elementary
- Kathryn Russell- Chickasha Middle School
- Melissa Finck- Chickasha High School

Each site principal introduced their Site Teacher of the Year and shared years of teaching experience, accomplishments, family, and what makes their teacher unique. Each teacher was also presented with a plaque.

Item 5- Chicken Express Employees of the Month from Lincoln Elementary, Angie Morgan, Assistant Principal and Rosa Halcomb, Child Nutrition.

Each employee received a plaque, \$50 cash, gift certificate, and a free drink card for the month from Chicken Express.

Item 6- Public Comment.

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this

meeting is to conduct the business of the Chickasha Public Schools. As elected representatives of the voters and patrons of the District, the members of the Board of Education will be making decisions concerning the operation of the District. The agenda for meetings includes, at the Board's discretion, an opportunity for the public to address any item appearing on the agenda or other items of concern. Members of the public wishing to speak must sign in with the Clerk of the Board prior to the convening of the Board meeting. The Board reserves the right to limit repetitive comments, comments unrelated to the business of the Board or the total amount of time dedicated to public comment in a single evening. Board members will not respond to questions or comments during public communications.

No public comment

Item 7- Consent Agenda.

The following items, which concern items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and approval of the following items:

- a. Minutes of the October 9, 2018 regular meeting;
- b. E-Rate contract between Claborn Services LLC and Chickasha Public Schools for the 2018-2019 school year;
- c. Chickasha High School Pom Parents fundraising request for Scentsy products for 2018-19;
- d. CHS Cheer Booster Club fundraising request for Shirt Sales for 2018-19;
- e. CHS Cheer Booster Club fundraising request for Bath Bomb Sales for 2018-19;
- f. CHS Cheer Booster Club fundraising request for Atwoods Fundraiser for 2018-19;
- g. Purpose of account changes for Robotics for 2018-19- added (1) Hot Cocoa & Cookie Sales (2) Rustic Cuff Bracelet Sales (3) Cutlery Sales (4) Vinyl Decals (5); Movie Tickets;
- h. Contract between Chickasha Public Schools and Sooner Football Officials Association (SFOA) for 2019;
- i. Application for conducting pilot cooperative activities between Chickasha Public Schools and Pioneer School for baseball for the 2018-2019 school year;
- j. Agreement between Chickasha Public Schools and Washita Valley CAC Head Start for the 2018-19 school year;
- k. Contract between LeeAnn Spangler and Chickasha Public Schools to review Individualized Education Plans, 504 records, and Special Education services for the 2018-19 school year;
- l. Building Fund Change Order #1;
- m. General Fund Change Orders #12-26;
- n. Transportation surplus items;

Mr. Brown asked that item (n) be pulled for a separate vote.

On a motion from Mr. McGill, seconded by Mrs. Covington, the board voted to approve consent agenda items (a) through (m). Voting AYE: Brown, Howell, Covington, McGill

Mr. Brown referred to Dr. Herron regarding consent item (n), transportation surplus. Dr. Herron stated that in an effort to clean up around the bus barn, there are several "cannibalized" vehicles that need to be removed from the property. One of the items is a bus that was "totaled" by the insurance company. Mr. McGill made a motion that the surplus of this item be looked into with the insurance company and resolved before moving forward. Ms. Howell seconded the motion. Voting AYE: Brown, Covington, Howell, McGill

Item 8- Finance Report.

Mrs. Stegman presented the financial report for the District.

Item 9- Discussion and possible board action on revision to Chickasha Board Policy CHA-P3 Purchasing Authority and Procedures Guide.

Mrs. Stegman stated that the policy allows to increase a purchase order by 10% of the approved amount. This is an issue with small amount purchase orders. Her recommendation is to increase the overage to \$50 on purchase orders in the amount of \$500 or less, which would not require a change order. On a motion from Mr. McGill, seconded by Mrs. Covington, the board voted to approve revision to Chickasha Board Policy CHA-P3 Purchasing Authority and Procedures Guide. Voting AYE: Howell, Brown, Covington, McGill

Item 10- Board to consider and take necessary action on the 2019 Annual Election Resolution for the Chickasha Board of Education seats #1, #2, and #4.

Dr. Herron stated that there have been changes in the election laws this year. He referred questions to the OSSBA website. On a motion from Ms. Howell, seconded by Mr. McGill, the board voted to approve the 2019 Annual

Election Resolution for the Chickasha Board of Education seats #1, #2, and #4. Voting AYE: Brown, Covington, Howell, McGill

Item 11- Motion and vote to approve or not approve Chickasha Public Schools Regular Board of Education Meetings for 2019.

On a motion from Mr. McGill, seconded by Mrs. Covington, the board voted to approve Chickasha Public Schools Regular Board of Education Meetings for 2019. Voting AYE: Howell, Brown, Covington, McGill

Item 12- Discussion and possible board action regarding parking easement and maintenance agreement between Chickasha Public Schools and Grady Memorial Hospital Authority.

Dr. Herron stated that Mr. Spellman from GMH contacted CPS in regards to the parking area across from the HS baseball field. He asked Mr. Turner to elaborate on the agreement. Mr. Turner stated that GMH employees have been parking in that area while construction was going on at the hospital. GMH would like to use the area, pave it, stripe it, and maintain it for the next 20 years. It's actually a win/win situation for CPS and GMH. Dr. Herron stated CPS attorneys have looked over the agreement and approve. Mr. Turner stated they would like to start as soon as possible. On a motion from Ms. Howell, seconded by Mr. McGill, the board voted to approve the parking easement and maintenance agreement between Chickasha Public Schools and Grady Memorial Hospital Authority. Voting AYE: Covington, Brown, Howell, McGill

Item 13- Discussion and possible board action regarding the Student Handbook and Chickasha Board Policy FDC-R1 Attendance Policy (Regulation), Board Policy FDC-R2 Attendance Regulation (K-5th) Board Policy FDC-R3 Absences (Regulations).

Dr. Haney stated that there are discrepancies between the Handbook and Board Policies regarding number of days missed and receiving a failing grade. The handbook states "10 or more absences in a semester, whether excused or unexcused, exclusive of any authorized activity absence, will receive a failing grade for that semester period". Board policy states, Any student in grades 9-12 with 14 absences in any semester on the block will receive a failing grade. The maximum number of absences for K-6th grade is 14 days/semester. Students will be required, along with parents, to work out an improvement plan with the principal. Dr. Haney stated that the HS is no longer on a block schedule and does not have Saturday School. Mr. Brown stated the Handbook needs to be aligned with board policy and provide clarity. On a motion from Ms. Howell, seconded by Mrs. Covington, the board voted to make the necessary changes to both the Handbook and Board Policies regarding number of days missed and receiving a failing grade, block schedule, and Saturday School. Voting AYE: McGill, Brown, Howell, Covington

Item 14- Discussion and possible board action regarding Generation Citizen of the Generation Citizen curriculum and services at Chickasha High School;

Dr. Haney stated Generation Citizen has not upheld their obligations of the agreement which required a consent form from all participating students prior to the start the program. Therefore, it is her recommendation that students may continue to participate in the program for the remainder of the Fall semester and be terminated. On a motion from Mr. McGill, seconded by Ms. Howell, the board voted to terminate the agreement between Generation Citizen of the Generation Citizen curriculum and services at Chickasha High School, at the end of the Fall semester, effective December 21, 2018. Voting AYE: Brown, Covington, McGill, Howell

Item 15- Proposed Executive Session to discuss the:

Employment, hiring, appointment, promotion, demotion, disciplining or resignation of individual salaried public officers or employees. Executive Session Authority: Okla. Stat. Tit. 25, §307(B)(1). The Board will discuss:

- a. Hiring of individuals listed on Exhibit A, posted with the Agenda;
- b. Transfer/Re-assignment/workday adjustment of personnel listed on Exhibit A, posted with the Agenda;
- c. Resignation(s) of personnel listed on Exhibit A, posted with the Agenda;

On a motion from Mr. McGill, seconded by Mrs. Covington, the board voted to convene into Executive Session at 7:14 p.m. Voting AYE: Howell, Brown, Covington, McGill

Item 16- Motion and vote to acknowledge return to open session.

On a motion from Mr. McGill, seconded by Ms. Howell, the board voted to return to open session at 7:36 p.m. Voting AYE: Covington, Brown, Howell, McGill

Item 17- Executive Session Minutes Compliance Statement.

Board President, Doug Brown, read the Executive Session Minutes Compliance Statement.

Item 18- Motion and vote to approve or not approve the hiring of individuals listed on the Personnel Sheet; Exhibit A- posted with the Agenda.

No action-There were no new hires listed.

Item 19- Motion and vote to approve or not approve the transfer/reassignment/workday adjustments for individuals listed on the Personnel Sheet; Exhibit A-posted with the Agenda.

On a motion from Mr. McGill, seconded by Ms. Howell, the board voted to approve the transfer/reassignment/workday adjustments for individuals listed on the Personnel Sheet; Exhibit A-posted with the Agenda. Voting AYE: Brown, Covington, Howell, McGill

Item 20- Motion and vote to approve or not approve the resignation(s) of individuals listed on the Personnel Sheet; Exhibit A- posted with the Agenda or whose notice of resignation was received after the posting of the Agenda.

Mr. Brown stated two resignations were submitted after posting the agenda. Brad Rainwater and Christy Fletcher, effective November 12, 2018. On a motion from Ms. Howell, seconded by Mrs. Covington, the board voted to approve the resignation(s) of individuals listed on the Personnel Sheet; Exhibit A- posted with the Agenda or whose notice of resignation was received after the posting of the Agenda. Voting AYE: McGill, Brown, Howell, Covington

Item 21- New Business- This item is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda [Okla. Stat. Tit. 25, Section 311 (A)(9)].

Mr. Brown requested that New Business be moved up and addressed after Item 5 on the agenda. Kelly Wilkerson addressed the board with a "Beautiful Day" presentation. For more information visit: www.beautifuldayfoundation.net

Item 22- Superintendent's Report.

Dr. Herron addressed the success of the HS Cheer team at Game Day State and the success of the HS Football team this year. Several players were selected for awards at the end of the season.

Item 23- Motion to Adjourn.

On a motion from Ms. Howell, seconded by Mrs. Covington, the board voted to adjourn at 7:41 p.m. Voting AYE: McGill, Brown, Howell, Covington

This agenda was posted at 2:40 p.m. on the 9th day of November, 2018, on the east and west doors of the Administration Building, Chickasha Public Schools, 900 W. Choctaw, Chickasha, OK, and emailed to the concerned public. Notice of the meeting was given to the Grady County Clerk at 1:12 p.m. on the 13th day of October, 2017.

Board President

Board Clerk