

NOTICE IS HEREBY GIVEN THAT THE SPECIAL BOARD MEETING OF THE BOARD OF EDUCATION OF THE CHICKASHA PUBLIC SCHOOL DISTRICT I-001, GRADY COUNTY, OKLAHOMA, WILL BE HELD VIA VIDEO CONFERENCING, ON **JUNE 16**, AT **12:00 P.M.** WITH THE FOLLOWING ITEMS TO BE CONSIDERED:

**PATRONS MAY JOIN THE MEETING BY:**

**<https://www.youtube.com/channel/UCBKIST0nRRawummdv0cpTHA>**

Zack McGill-Board-President	Rick Croslin-Superintendent
Robyn Morse-Vice President	Kelly Hair-Board Clerk
Cara Gerdes-Board Member	Rochelle Bowens- Minutes Clerk
Laurie Allen-Board Member	
Christy Clift-Board Member	

If participation at any Board of Education meeting is not possible due to a disability, notification to the Board Clerk at least 24 hours prior to scheduled meeting is encouraged to make the necessary accommodations. The Board of Education may discuss, make motions, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda. Except for items one through three, any agenda item may be considered and acted on in any order.

**AGENDA**

<b>ITEM</b>	<b>PRESENTED BY</b>
1) Call Meeting to Order.	President
2) Roll Call.	President
3) Pledge of Allegiance to the Flag.	President
4) Public Comment. This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of the Chickasha Public Schools. As elected representatives of the voters and patrons of the District, the members of the Board of Education will be making decisions concerning the operation of the District. The agenda for meetings includes, at the Board's discretion, an opportunity for the public to address any item appearing on the agenda or other items of concern. Members of the public wishing to speak must sign in with the Clerk of the Board prior to the convening of the Board meeting. The Board reserves the right to limit repetitive comments, comments unrelated to the business of the Board or the total amount of time dedicated to public comment in a single evening. Board members will not respond to questions or comments during public communications.	

- |     |  |                         |
|-----|--|-------------------------|
| 5)  | Receive bids, consider, and award the District's \$5,015,000 General Obligation Building Bonds, Federally Taxable Series 2020, to the successful purchaser.  | Zack Robinson           |
| 6)  | Possible consideration and vote to approve a resolution providing for the issuance of the \$5,015,000 General Obligation Building Bonds, Federally Taxable Series 2020, by Independent School District Number 1 of Grady County, Oklahoma, authorized at an election duly called and held for such purposes; prescribing form of bonds and providing for registration thereof, providing for a levy of an annual tax for payment of principal and interest on the same; approving a continuing disclosure agreement; approving and deeming final the official statement pertaining to the bonds; and fixing other details. | Zack Robinson           |
| 7)  | Discussion and vote to approve or not approve Instructional Calendar for 2020-2021 school year.  | Pam Ladyman             |
| 8)  | Discussion and vote to approve or not approve Renewal of Liability Insurance   | Jennifer Stegman        |
| 9)  | Discussion and vote to approve or not approve Center for Education Law (CFEL) proposal/quote for school board policy manual review and revisions   | Rick Croslin            |
| 10) | Discussion and vote to approve or not approve Memorandum of Understanding (MOU) with Chickasha Association of Support Employees (CASE)   | Jennifer Stegman        |
| 11) | Discussion and vote to approve or not approve the bid and sale of land and building hosting the Chickasha Nutrition Center   | Rick Croslin/Dan Turner |
| 12) | Discussion and vote to approve or not approve Emergency Roof Repair Authorization  | Rick Croslin/Dan Turner |
| 13) | Discussion and vote to approve or not approve Contract for Seth Meier  | Jennifer Stegman        |
| 14) | <p>Consent Agenda:</p> <p>The following items, which concern items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and approval of the following items:</p> <ul style="list-style-type: none"> <li>a. Renewal of Lease Purchase Agreement for FY 21.</li> <li>b. Renewal of workers' compensation contract with Zenith</li> </ul>   | Rick Croslin            |

15) Motion to adjourn.

President

This agenda was posted at 4:00 p.m., on the 11th day of June, 2020, on the east and west doors of the Administration Building, Chickasha Public Schools, 900 W. Choctaw, Chickasha, OK, and emailed to the concerned public. Notice of the meeting was given to the Grady County Clerk on June 2, 2020 8:00 a.m.

**Board Clerk, Kelly Hair**

**ITEM OF CONSIDERATION**  
**Board of Education**  
**June 16, 2020**

Item 6

**TOPIC:** Sale of Bonds

**ADMINISTRATIVE RECOMMENDATION:** Approve Sale of Bonds

**RATIONALE FOR RECOMMENDATION:** Possible consideration and vote to approve a resolution providing for the issuance of the \$5,015,000 General Obligation Building Bonds, Federally Taxable Series 2020, by Independent School District Number 1 of Grady County, Oklahoma, authorized at an election duly called and held for such purposes; prescribing form of bonds and providing for registration thereof, providing for a levy of an annual tax for payment of principal and interest on the same; approving a continuing disclosure agreement; approving and deeming final the official statement pertaining to the bonds; and fixing other details.

**FINANCIAL IMPACT AND FUNDING:** N/A

**OPTIONS:**

1. Approve
2. Not Approve
3. Table

**CONTACT PERSON:** Jennifer Stegman 405-222-6500 ext 1001 and Mr. Croslin  
Superintendent of Chickasha Public Schools

\*Forms are due to the Superintendent's Office by Tuesday, the week **before** the Board Meeting

## MINUTES AND RESOLUTION AUTHORIZING ISSUANCE OF BONDS

Pursuant to notice given under the Open Meeting Act, the Board of Education of Independent School District Number 1 of Grady County, State of Oklahoma, met in virtual special session via videoconference in said school district on the 16th day of June, 2020, at 12:00 o'clock p.m.

PRESENT

ABSENT:

Notice of this special meeting was given in writing to the County Clerk of Grady County, Oklahoma at 8:03 a.m. on the 2nd day of June, 2020, forty-eight (48) hours or more prior to this meeting, and public notice of this meeting, setting forth the date, time, place and agenda was posted on the east and west doors of the Administration Building in prominent view and open to the public twenty-four (24) hours each day, seven (7) days each week at \_\_\_\_\_.m. on the \_\_\_\_ day of June, 2020, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto).

Notice of said meeting and agenda have also been posted on the School District's website in accordance with Title 74, Oklahoma Statutes, Section 3106.2.

This special meeting was held via virtual session (via videoconference) pursuant to the Open Meeting Act, as amended by Senate Bill 661 which was passed in response to the Coronavirus Disease 2019 (COVID-19) public health emergency. The link for the meeting is: <https://www.youtube.com/channel/UCBKIST0nRRawummdv0cpTHA>.

### (OTHER PROCEEDINGS)

Thereupon \_\_\_\_\_ introduced a Resolution by reading the Title, and upon motion by \_\_\_\_\_ seconded by \_\_\_\_\_, said Resolution was adopted by the following vote:

Aye:

Nay:

Said Resolution was thereupon signed by the President, attested by the Clerk, sealed with the seal of said School District and is as follows:

### RESOLUTION

A RESOLUTION PROVIDING FOR THE ISSUANCE OF THE GENERAL OBLIGATION BUILDING BONDS, FEDERALLY TAXABLE SERIES 2020, IN THE SUM OF \$5,015,000, BY INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF GRADY COUNTY, OKLAHOMA, AUTHORIZED AT AN ELECTION DULY CALLED AND HELD FOR SUCH

PURPOSE; DEEMING THE PRELIMINARY OFFICIAL STATEMENT "FINAL" FOR THE PURPOSES OF SEC RULE 15(C)2-12; AFFIRMING THE SCHOOL DISTRICT'S INTENTION TO ASSIST UNDERWRITERS IN COMPLYING WITH SEC RULE 15C2-12(B)(5); PRESCRIBING FORM OF BONDS; PROVIDING FOR REGISTRATION THEREOF; PROVIDING LEVY OF AN ANNUAL TAX FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON THE SAME; AND FIXING OTHER DETAILS OF THE ISSUE.

WHEREAS, on the 6th day of April, 2010 pursuant to notice duly given, an election was held in Independent School District Number 1 of Grady County, Oklahoma, for the purpose of submitting to the registered qualified electors of such District the question of the issuance of the Bonds of said District in the sum of \$20,235,000 to provide funds for the purpose of constructing, equipping, repairing and remodeling school buildings, acquiring school furniture, fixtures, and equipment, and acquiring and improving school sites; and

WHEREAS, as shown by the Official Certificate of Votes by the County Election Board of Grady County, Oklahoma, at said election there were cast by the registered qualified electors of said School District 1,244 votes, of which 829 were in favor of and 415 were against the issuance of said Bonds; and

WHEREAS, a lawful majority of the registered qualified electors voting on said Proposition cast their ballots in favor of the issuance of said Bonds, as certified by the County Election Board of Grady County, Oklahoma, on the 9th day of April, 2010, the issuance has been duly authorized; and

WHEREAS, the Board of Education of Independent School District No. 1 of Grady County, Oklahoma, having determined at the time that the election as called to authorize the \$20,235,000 Building Bonds would be issued in separate series, the first series in the amount of \$575,000 Building Bonds, dated July 1, 2010; the next series in the amount of \$735,000 Building Bonds, dated July 1, 2012; the next series in the amount of \$910,000 Building Bonds, dated July 1, 2014; the next series in the amount of \$1,085,000 Building Bonds, dated July 1, 2016; the next series in the amount of \$1,275,000, dated July 1, 2018; and

WHEREAS, Independent School District Number 1 of Grady County, Oklahoma, desires to issue at this time \$5,015,000 of the authorized Building Bonds and such bonds shall be called the \$5,015,000 General Obligation Building Bonds, Federally Taxable Series 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF GRADY COUNTY, OKLAHOMA:

SECTION 1. That there are hereby ordered and directed to be issued the bonds of said School District in accordance with the forms hereinafter set out, in the aggregate amount of Five Million Fifteen Thousand Dollars (\$5,015,000), which said Bonds shall be designated "General

Obligation Building Bonds, Federally Taxable Series 2020" shall be dated July 1, 2020, and become due and payable and bear interest from their date until paid as follows:

\$2,370,000 maturing on July 1, 2022 at \_\_\_\_%  
\$2,645,000 maturing on July 1, 2023 at \_\_\_\_%

Payable semi-annually on the 1st day of January and July each year, commencing on the 1st day of July, 2022. The bonds are issuable as registered Bonds in denominations of \$5,000 or any multiple thereof.

SECTION 2. That each of said Bonds and the endorsements and certificates thereon shall be in substantially the following form:

**UNITED STATES OF AMERICA**  
**STATE OF OKLAHOMA**

No. \_\_\_\_ \$ \_\_\_\_\_

Independent School District Number 1 of Grady County, Oklahoma  
General Obligation Building Bonds, Federally Taxable Series 2020

Interest Rate:                      Maturity Date:                      Dated:                      Cusip No.:

KNOW ALL MEN BY THESE PRESENTS: That Independent School District Number 1 of Grady County, Oklahoma, a body corporate, hereby acknowledges itself indebted to and for value received, promises to pay the principal amount set forth above to the person named below:

CEDE & Co, as nominee of THE DEPOSITORY TRUST COMPANY, NEW YORK, NEW YORK, or registered assigns, (hereinafter called the "Registered Holder"),

registered assigns (hereinafter called the "Registered Holder"), for the bond number(s) set forth above, together with interest thereon at the rate specified hereon, from the date hereof until paid, payable semi-annually on the 1st day of January and the 1st day of July, respectively, in each year, beginning July 1, 2022.

The principal of and interest on this Bond are payable in lawful money of the United States of America which, at the time of payment, shall be legal tender for the payment of public and private debts. Payments of interest hereon shall be paid by check of UMB Bank, n.a., (herein called the "Paying Agent/Registrar") payable to the order of the Registered Holder and mailed to the address shown in the Registration Record and before the date on which each such payment is due. Payment of principal of this Bond shall be payable only upon surrender of this Bond to the Paying Agent.

THE FULL FAITH, CREDIT, AND RESOURCES of said District are hereby irrevocably pledged to the payment of this Bond.

THIS BOND is one of an issue of like date and tenor, except as to date of maturity, rate of interest, denomination, and terms of redemption, totaling the principal sum of Five Million Fifteen Thousand Dollars (\$5,015,000). This Bond, authorized on April 6, 2010, and the Bonds of the issue of which it is one, are issued for (i) \$5,015,000 to provide funds for the purpose of constructing, repairing, remodeling, and equipping school buildings, acquiring school furniture, fixtures and equipment, and acquiring and improving school sites; all pursuant to Section 26, Article 10, of the Constitution, and Title 70 Chapter XV, Oklahoma Statutes, 2011, and other statutes of the State supplementary and amendatory thereto. The Bonds are not subject to redemption prior to maturity.

No person shall be entitled to any right or benefit provided in this Bond unless the name of such person is registered by the Paying Agent, who shall also act as the Registrar of the School District, on the Registration Record. This Bond shall be transferable only upon delivery of this Bond to the Registrar, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Paying Agent, duly executed by the Registered Holder hereof or his attorney duly authorized in writing, and such transfer registered on the Registration Record. The Registrar shall not be required to make such transfer after the fifteenth (15) day preceding any interest payment date until after said latter date. The name of the Registered Holder endorsed hereon shall be deemed the correct name of the owner of this Bond for all purposes whatsoever. The Registrar will keep the Registration Record open for registration of ownership of registered Bonds during its business hours. In the event of a change of Registrar for any reason, notice thereof shall be mailed, by registered or certified United States Mail, postage prepaid, to the Registered Holder at the address shown in the Registration Record, and such notice shall be effective on the date of mailing and sufficient as to all persons.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required to be done, precedent to and in the issuance of this Bond have been properly done, happened and been performed in regular and due form and time as required by law, and that the total indebtedness of said District, including this Bond, and the series of which it forms a part, does not exceed any constitutional or statutory limitation; and that due provision has been made for the collection of an annual tax sufficient to pay the interest on this Bond as it falls due and also to constitute a sinking fund for the payment of the principal hereof at maturity.

IN WITNESS WHEREOF, said School District has caused this Bond to be signed by the President of the Board of Education, attested by its Clerk, and sealed with the seal thereof this 1st day of July, 2020.

\_\_\_\_\_  
President, Board of Education

ATTEST:

\_\_\_\_\_  
Clerk, Board of Education

(SEAL)

**Authentication Certificate**



This Bond is one of the Bonds of the issue described in the Transcript of Proceedings prepared for this Bond issue, and is one of the General Obligation Building Bonds, Federally Taxable Series 2020, of Independent School District Number 1 of Grady County, Oklahoma.

Date of Registration and Authentication.

State of Oklahoma )  
 )SS.  
County of Grady )  
By: Authorized Officer

We, the undersigned, District Attorney and County Clerk, respectively, of said County, in said State, in which the within named District is situated, hereby certify that the within Bond is one of a series of Bonds issued by the within named District pursuant to law, and that the entire issue of said Bonds is within the debt limit imposed upon said District by the Constitution and laws of the State of Oklahoma.

WITNESS our respective official hands and the seal of said County this 1st day of July, 2020.

County Clerk  
Grady County, Oklahoma  
(SEAL)

District Attorney  
District Number 6

FORM OF ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto \_\_\_\_\_ the within Bond and does hereby irrevocably constitute and appoint \_\_\_\_\_ attorney to transfer such Bond on the books kept for registration and transfer of with within Bond, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature guaranteed by: \_\_\_\_\_

In the presence of: \_\_\_\_\_

(Legal Opinion)

State of Oklahoma )  
 )SS.

County of Grady )

I, the undersigned, the duly qualified and acting Treasurer of the within named School District, in said County and State, hereby certify that I have duly registered the within Bond in my office on this the 1st day of July, 2020.

WITNESS My hand the date above written.

\_\_\_\_\_  
Treasurer

STATE OF OKLAHOMA  
OFFICE OF THE ATTORNEY GENERAL  
BOND DEPARTMENT

\_\_\_\_\_, 2020.

I HEREBY CERTIFY that I have examined a certified copy of the record of proceedings taken preliminary to and in the issuance of the within bond; that such proceedings and such bond show lawful authority for the issue and are in accordance with the forms and method of procedure prescribed and provided by me for the issuance of bonds of like kind; and that said bond is a valid and binding obligation according to its tenor and terms, and, under the provisions of Title 62, Oklahoma Statutes 2011, Sections 11, 13, and 14, requiring the certificate of the Bond Commissioner of the State of Oklahoma thereon, is incontestable in any court in the State of Oklahoma unless suit thereon shall be brought in a court having jurisdiction of the same within thirty days from the date of this approval of said bond appearing in the caption hereto.

\_\_\_\_\_  
Attorney General  
Ex-Officio Bond Commissioner of the  
State of Oklahoma

SECTION 3. That each of said Bonds shall be signed by the manual or facsimile signature of the President of the Board of Education, have the corporate seal of said School District affixed thereto in manual or facsimile form, and be attested by the manual or facsimile signature of the Clerk of the Board of Education; that said officers are hereby authorized and directed to cause said Bonds to be prepared and to execute the same for and on behalf of said Board; have the same registered by the Treasurer of said School District, endorsed by the District Attorney(s) and County Clerk(s) and presented to the Attorney General, *Ex Officio* Bond Commissioner, together with a certified transcript of all proceedings had in connection with their issuance, for his approval and endorsement; that thereafter said Bonds shall be delivered to the purchasers, upon payment of the purchase price thereof, which shall not be less than par and accrued interest. The proceeds derived from the sale of said Bonds shall be placed in a special fund and used solely for the purpose of providing funds for the purposes set out in the Bond in Section 2 hereof. The School District certifies and covenants that none of the proceeds of the Bonds described herein will be used to pay interest on any lease, lease-purchase contract, lease purchase installments or other obligations, nor will Bond proceeds be used in violation of applicable provisions of the Oklahoma Constitution and Laws.

SECTION 4. Whenever any registered Bond or Bonds shall be exchanged for another registered Bond or Bonds of different denomination, the Registrar shall cancel the Bond or Bonds surrendered in such exchange on the face thereof and on the Registration Record. If the supply of registered Bonds for making exchanges shall have been exhausted, the Registrar shall cause additional registered Bonds to be prepared, at the expense of School District. The School District covenants that upon request of the Registrar, its appropriate officers promptly will execute such additional registered Bonds on behalf of the School District.

SECTION 5. The Registrar for all registered Bonds issued pursuant to this Resolution shall be UMB Bank, n.a., which shall maintain a Registration Record for the purpose of registering the name and address of the Registered Holder of each registered Bond. The Registrar will keep the Registration Record open for registrations during its business hours. In the event of a change of Registrar, notice thereof shall be mailed, registered or certified United States Mail, postage prepaid, to the Registered Holder of each registered Bond. The name and address of the Registered Holder as the same appears on the Registration Record shall be conclusive evidence to all persons and for all purposes whatsoever and no person other than the Registered Holder shown on the Registration Record shall be entitled to any right or benefit in relation to the Bond so registered; provided, that the foregoing shall not apply to any successor by operation of law of such Registered Holder. Registered Bonds shall be transferable only upon delivery of such Bonds to the Registrar, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Registrar, executed by the Registered Holder thereof or his attorney duly authorized in writing, and such transfer registered on the Registration Record. If the Form of Assignment on such Bonds is exhausted, such Registered Bonds delivered to the Registrar for registration of transfer shall be canceled by the Registrar on the face thereof and the Registrar shall authenticate and deliver to the transferee Bonds in aggregate principal amount equal to the unpaid principal of the surrendered Bonds in new registered Bonds, in denominations of \$5,000 or any whole multiple thereof. The Registrar shall not be required to make such transfer after the fifteenth (15) day preceding any interest payment date until after said latter date.

SECTION 6. There is hereby created and established a system of registration for uncertificated registered public obligations with respect to the Bonds as provided in the Registered Public Obligations Act of Oklahoma, Title 62 Oklahoma Statutes, Section 582(13)(b), whereby books shall be maintained on behalf of the School District by the Depository Trust Company, New York, New York, for the purpose of registration of transfer of the uncertificated registered public obligations with respect to the Bonds, which specify the persons entitled to the Bonds and the rights evidenced thereby shall be registered upon such books, and the President and Clerk (or in their absence or incapacity, the Vice President and Deputy Clerk, respectively) are hereby authorized and directed to execute such documents and instruments as may be required to implement the foregoing system of registration.

SECTION 7. That beginning in the year 2021 a continuing annual tax sufficient to pay the interest on said Bonds when due and for the purpose of providing a sinking fund with which to pay the principal of said Bonds when due shall be and is hereby ordered levied upon all taxable property of said School District, in addition to all other taxes, said sinking fund to be designated "General Obligation Building Bonds, Federally Taxable Series 2020, Sinking Fund." Said tax shall be and is hereby ordered certified, levied, and extended upon the tax rolls and collected by

the same officers in the same manner and at the same time as the taxes for general purposes in each of said years are certified, levied, extended and collected; that all funds derived from said tax shall be placed in said sinking fund, which, together with all interest collected on same, shall be irrevocably pledged to the payment of the interest on and principal of said Bonds when and as the same fall due.

SECTION 8. The Preliminary Official Statement dated June 8, 2020 (the "Preliminary Official Statement") outlining the terms, conditions and security for the Bonds, is hereby adopted and approved and the President of the Board of Education is authorized to approve any corrections, additions or deletions thereto for and on behalf of the Board of Education and is further authorized and directed to execute and deliver same for and on behalf of the Board of Education; provided further, that the information contained in said Preliminary Official Statement with respect to the School District is correct in all material respects and such information does not contain any untrue statements of a material fact and does not omit to state a material fact necessary to make the statements made in such Preliminary Official Statement, in light of the circumstances in which they were made, not misleading. The Board of Education hereby deems the Preliminary Official Statement "near final" in accordance with the requirements of Rule 15c2-12 of the Securities and Exchange Commission promulgated pursuant to the Securities and Exchange Act of 1934. The Board of Education authorizes the Underwriter to distribute the Preliminary Official Statement in connection with the sale of the General Obligation Building Bonds, Federally Taxable Series 2020.

SECTION 9. The Board of Education determines and intends to provide, for the benefit of the Bondholders, certain financial information and operating data relating to the School District by not later than ten months following the end of its fiscal year (the "Annual Financial Information"), and to provide notices of the occurrence of certain enumerated events. The Annual Financial Information will be filed by the School District with each Nationally Recognized Municipal Securities Information Repository (NRMSIR). The notices of material events will be filed by the School District with either each NRMSIR or the Municipal Securities Rulemaking Board and each State Repository. The specific nature of the information to be contained in the Annual Financial Information or the notices of material events is included in the Continuing Disclosure Agreement adopted by the Board. These covenants have been made in order to assist the Underwriters in complying with SEC Rule 15c2-12(b)(5). Concurrent with the approval of the Resolution Authorizing Issuance of Bonds, the School District will execute a Continuing Disclosure Agreement detailing its disclosure obligations to Bondholders.

ADOPTED AND APPROVED THIS 16<sup>TH</sup> DAY OF JUNE, 2020.

\_\_\_\_\_  
President, Board of Education

ATTEST:

\_\_\_\_\_  
Clerk, Board of Education

(SEAL)

State of Oklahoma        )  
                                  )SS.  
County of Grady         )

I, the undersigned, the duly qualified and acting Clerk of the Board of Education of Independent School District Number 1 of Grady County, Oklahoma, hereby certify that the foregoing is a true and complete copy of a Resolution authorizing the issuance of bonds for the purpose therein set out adopted by the said Board and transcript of proceedings of said Board had at a special meeting thereof duly held on the date therein set out, insofar as the same relates to the sale of bonds therein described as the same appears on record in my office.

WITNESS my hand and official seal this 16<sup>th</sup> day of June, 2020.

\_\_\_\_\_  
Clerk, Board of Education

(SEAL)

**ITEM OF CONSIDERATION**  
**Chickasha Public Schools**  
**Board of Education**  
**(Insert board meeting date here)**

Item 7

**TOPIC:**

Revision to the Instructional Calendar

**ADMINISTRATIVE RECOMMENDATION:**

Approve the revision

**RATIONALE FOR RECOMMENDATION:**

We moved the April 2nd Professional Day to August 14, 2020. We need an additional day at the start of the year to provide Distance Learning training. Seth will be working with two teachers from each site during the month of July to prepare for this Distance Learning training.

We did create an Instructional Calendar with a start day of Aug. 5th for the students. This would have put the teachers returning July 30th.

The staff voted for the original start day of Aug. 20th for the students by 71.5% with 158 votes submitted.

**FISCAL NOTE:**

**OPTIONS:**

1. Approve the policy revisions.
2. Not approve the policy revisions.
3. Request additional information.

**CONTACT PERSON:**

Pam Ladyman

Implemented: April 2020

# 2020/21 Calendar OPTION 2-Original Start

August 2020						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2020						
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27	28	29	30			

October 2020						
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25	26	27	28	29	30	31

November 2020						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2020						
Su	Mo	Tu	We	Th	Fr	Sa
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27	28	29	30	31		

January 2021						
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10	11	12	13	14	15	16
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24	25	26	27	28	29	30
31						

February 2021						
Su	Mo	Tu	We	Th	Fr	Sa
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14	15	16	17	18	19	20
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28						

March 2021						
Su	Mo	Tu	We	Th	Fr	Sa
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14	15	16	17	18	19	20
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28	29	30	31			

April 2021						
Su	Mo	Tu	We	Th	Fr	Sa
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2021						
Su	Mo	Tu	We	Th	Fr	Sa
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23	24	25	26	27	28	29
30	31					

June 2021						
Su	Mo	Tu	We	Th	Fr	Sa
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July 2021						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

1<sup>st</sup> 9 wks.-38 Aug. 20-Oct. 14  
 2<sup>nd</sup> 9 wks.-43 Oct. 19-Jan. 8  
 3<sup>rd</sup> 9 wks.-42 Jan. 11-Mar. 12  
 4<sup>th</sup> 9 wks.-43 Mar. 22-May 20  
 166 days

PD Days  
 Aug. 14  
 Aug. 17-19  
 Jan. 4  
 Feb. 15  
 May 21  
 7 PD Days

First Day of School-Aug. 20  
 Last Day of School (students)-May 20  
 Fall Break-Oct. 15-16  
 Thanksgiving Break-Nov. 23-27  
 Christmas Break-Dec. 18-Jan. 1  
 MLK Day-Jan. 18  
 Spring Break-Mar. 15-19  
 Good Friday-Apr. 2

Parent Teacher Conferences  
 Oct. 2  
 Feb. 12

Emergency Days-May 24-28

Graduation-May 21

Aug. 13-New Teacher Orientation



**ITEM OF CONSIDERATION**  
**Board of Education**  
**June 16, 2020**

Item 8

**TOPIC:** Renewal of Liability Insurance.

**ADMINISTRATIVE RECOMMENDATION:** Accept Insurance Quote with lowest deductibles and higher premium \$311,301.

**RATIONALE FOR RECOMMENDATION:** Insurance premiums increased approximately 17% this year. We considered reducing the cost by increasing our deductibles on the coverage. After reviewing the savings and a history of our claims we are recommending to accept the higher premium with the lower deductibles. The table following outlines each of the options for insurance based on the different deductibles.

Option	Deductibles	Premium
Option 1 - Low deductibles	\$2,500 Property Deductible Per Occurance \$10,000 Property Deductible Windstorm/Hail \$1,000 Boiler Machinery \$50,000 Flood, Earthquake and Pollution	\$311,301
Option 2 – Medium deductibles	\$5,000 Property Deductible Per Occurance \$25,000 Property Deductible Windstorm/Hail \$1,000 Boiler Machinery \$50,000 Flood, Earthquake and Pollution	\$297,283
Option 3 – High Deductibles	\$10,000 Property Deductible Per Occurance \$50,000 Property Deductible Windstorm/Hail \$1,000 Boiler Machinery \$50,000 Flood, Earthquake and Pollution	\$288,363

**FINANCIAL IMPACT AND FUNDING:** There is an increase in premium cost but the district would not have as much risk if a claim had to be made.

**OPTIONS:**

1. Approve
2. Not Approve
3. Table

**CONTACT PERSON:** Jennifer Stegman 405-222-6500 ext 1001 and Mr. Croslin Superintendent of Chickasha Public Schools

\*Forms are due to the Superintendent's Office by Tuesday, the week before the Board Meeting



## Coverages

OSIG provides a full range of property and liability coverages with the exception of workers compensation. Crime and Cyber Liability coverages are included in pool limits.

### Property

- Full Replacement Cost - Except Roofs over 15 years old and Autos, Contractors Equipment & Debris Removal Only adjusted at ACV
- No Coinsurance Clause
- No Cosmetic Damage Only Exclusion
- Real And Personal Property- Limit Per Occurrence \$500,000,000
- Building - 125% of scheduled limits per statement of value
- Business Personal Property - blanket coverage per statement of values including:
  - Electronic Data Processing Equipment, and Media
  - Accounts Receivable
  - Valuable Papers
  - Fine Arts
  - Miscellaneous Property
  - Miscellaneous Unnamed / Undescribed Property
  - Builder's Risk
    - \*Note All Builder's Risk projects must be reported to OSIG - Frame projects are subject to approval
  - Outdoor Property - covered all perils
  - Extra Expense
  - Business Income including Rental Income and Tuition Income
  - Ordinance or Law including Increased Cost of Construction and Demolition
  - Contractor's Equipment Coverage
  - Debris Removal Coverage
  - Covered Property In Transit
  - Personal Property of Others/Officers/Employees
  - Off Premises Services Interruption including Extra Expense
  - Vehicle Damage
  - Terrorism
- Newly Acquired Property Coverage - 90 days \$25,000,000
- Earthquake, Volcanic Eruption- Aggregate Any One Policy Year \$10,000,000
- Flood- Aggregate Any One Policy Year \$25,000,000
  - \*Note Flood Zones A and V are excluded
- Pollution Liability included
- Boiler And Machinery Coverage- Any One Occurrence \$200,000,000

Please refer to the attached property and automobile schedules for your school district's limits of insurance for Building, Contents, Extra Expense, Miscellaneous Property, EDP, Earthquake, Flood and Automobile Physical Damage coverage.

### Deductibles Optional increased deductible quotations are available upon request.

- \$2,500 Property Deductible Per Occurrence
- \$10,000 Property Deductible Per Occurrence- Windstorm / Hail
- \$1,000 Boiler / Machinery Deductible per Occurrence
- \$50,000 Flood, Earthquake and Pollution



Chickasha Public Schools  
 900 W. Choctaw Ave  
 Chickasha, OK 73018

**This is not an invoice.**

<b>Breakdown of Insurance Cost</b>
------------------------------------

Annual Premium Breakdown	
Property:	\$256,362
Boiler & Machinery:	\$1,825
Auto Physical Dmg:	\$3,922
General Liability:	\$14,757
Auto Liability:	\$19,677
Educators Legal:	\$14,758
Excess Liability:	\$0
<b>Total Annual:</b>	<b>\$311,301</b>

A 25% minimum earned premium applies.

Your historical billed premiums, total insured values and loss information are shown in the charts below.

Year	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Total Values						\$119,925,351
Premium			\$235,379			\$264,520
Distribution						

Number of Claims:	Insurance Cost Paid to OSIG (incl Endts):	Incurred Claims:	Loss Ratio:
7	\$480,608	\$33,041	6.87%

Your losses are considered in the calculation of the cost of your insurance. Your dedication to maintaining your property and providing safe campuses for your students and community will result in savings in the cost of your insurance.

### Payment Terms

Payment of the insurance cost is due the effective date of your coverage. A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available. A three (3) payment plan option is available.

- Installment #1 1/3 of total due 7/1/20
- Installment #2 1/3 of total due 8/1/20
- Installment #3 1/3 of total due 9/1/20

P. O. Box 3068  
 Tulsa, OK 74101-3068  
 Phone 918-764-1686 • Toll Free 866-444-0061



### General Liability

- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury, Property Damage And Personal / Advertising Injury
- Premises / Operations And Products / Completed Operations
- Miscellaneous Medical Professional to Include School Nurses, Student Nurses, Counselors and Allied Health Programs
- Insureds Include District, Board Members, Employees, Student Teachers, And Volunteers
- No Exclusions for Corporal Punishment or Sexual Misconduct
- No Deductible
- PTA/PTO's Included for coverage if funds flow through school's books.

### School Board Legal Liability

- Claims-Made Form
- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Errors And Omissions Liability Including Educational Errors And Omissions
- Employment Practices Liability
- Insureds Include District, Board Members, Employees, Student Teachers, and Volunteers
- \*Unlimited Prior Acts / No retroactive date included
- \$25,000 legal costs for IEP administrative hearings
- \$2,500 Deductible
- \*Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

### Employee Benefit Liability

- Claims Made Form
- Unlimited Prior Acts / No retroactive date included
- \*Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

### Automobile Liability

- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury And Property Damage
- Includes Hired and Non-Owned Exposures
- Includes Uninsured and Underinsured Motorists (Oklahoma Minimum Limits)
- Insureds Include District, Board Members, Employees, Student Teachers, and Volunteers
- Coverage included for garage liability and garage keepers legal liability.
- \$1,000 Auto Property Damage Deductible
- No charge for vehicles added/deleted during the policy term. Vehicle changes must be reported to OSIG.

### Automobile Physical Damage

- Actual Cash Value
- \$1,000 Deductible
- Vehicle additions / deletions / changes must be reported to OSIG
- No charge for vehicles added/deleted during the policy term.
- Please refer to the attached schedule of vehicles.



### **Crime**

- \$10,000 Limit Per Occurrence / Per District
- Employee Dishonesty
- Premises Money And Securities
- Transit Money And Securities
- \$1,000 Deductible

### **Cyber Liability**

- Claims-Made Form
- Retro date - first effective date with OSIG
- Liability
  - \$2,000,000 Annual Aggregate Limit for Information Data and Network Liability
  - \$2,000,000 Annual Aggregate for Regulatory Defense and Penalties
  - \$2,000,000 Annual Aggregate for Payment Card Liability and Costs
  - \$2,000,000 Annual Aggregate for Media Liability
- First Party
  - \$2,000,000 Annual Aggregate for Cyber Extortion Loss
  - \$2,000,000 Annual Aggregate for Data Recovery Costs
  - \$2,000,000 Annual Aggregate for Business Interruption Resulting In Security Breach
  - \$500,000 Annual Aggregate for Business Interruption Resulting in System Failure
  - \$750,000 Annual Aggregate for Dependent Business interruption Resulting in Security Breach
  - \$100,000 Annual Aggregate for Dependent Business Interruption Resulting in System Failure
- \$10,000 Deductible

### **School Violent Acts Protection**

- \$25,000 Each Occurrence Limit
- \$250,000 Aggregate Limit (all members, all claims)
- No Deductible
- \$25,000 Property/Safety Improvements following School Violent Act

Note: Per Occurrence Limits are shared limits except as otherwise indicated.

# Property Schedule

Report Printed: 05/07/2020 10:03 pm

## Chickasha Public Schools

Location	Occupied As	Bldg Value	Contents Val
1000 Minnesota	West Annex	\$360,110	\$58,476
1000 Minnesota	West Main	\$3,148,399	\$522,821
1000 So. 9th St.	Middle School Gym (The Pit)	\$1,101,800	\$247,167
1000 So. 9th St.	Middle School Main Addition, Main Auditorium, Basement, Band Room	\$9,282,128	\$1,519,086
1000 So. 9th St.	Middle School Shop	\$686,070	\$150,000
1000 So. 9th St.	Middle School Small Building	\$30,621	\$2,098
101 N. John P. Cow	Borden Park Parking Lights and Jr High Softball/Baseball Lights	\$253,233	\$0
101 N. John P. Cow	High School Football Scoreboard	\$28,011	\$0
101 N. John P. Cow	High School Soccer Field Bleachers/Pressbox	\$67,265	\$729
101 N. John P. Cow	High School Soccer Field Lights	\$198,972	\$0
101 N. John P. Cow	High School Soccer Field Scoreboard	\$10,513	\$0
101 N. John P. Cow	High School Softball Indoor Facility	\$464,325	\$149,999
101 N. John P. Cow	High School Softball/Soccer Field Fence	\$91,864	\$0
101 N. John P. Cow	HS Baseball Field Concessions	\$24,017	\$2,186
101 N. John P. Cow	HS Baseball Field Fence	\$15,770	\$0
101 N. John P. Cow	HS Baseball Field Grandstand Cover and Pressbox	\$227,089	\$3,279
101 N. John P. Cow	HS Baseball Field Lights & Poles	\$242,930	\$0
101 N. John P. Cow	HS Baseball Field LJ Powell Complex	\$679,577	\$74,656
101 N. John P. Cow	HS Baseball Field Restrooms	\$104,556	\$7,500
101 N. John P. Cow	HS Baseball Field Scoreboard	\$12,616	\$0
101 N. John P. Cow	HS Fine Arts Facility	\$11,920,664	\$1,215,538
101 N. John P. Cow	HS Football Dressing Rooms & Restrooms	\$1,089,410	\$104,241
101 N. John P. Cow	HS Football East Stands	\$110,390	\$0
101 N. John P. Cow	HS Football Fencing	\$13,404	\$0
101 N. John P. Cow	HS Football Field Light Poles	\$142,900	\$0
101 N. John P. Cow	HS Football Lights/Poles @ Practice Field	\$35,745	\$0
101 N. John P. Cow	HS Football Lockers, Restrooms, Concessions, Storage	\$1,204,900	\$115,350
101 N. John P. Cow	HS Football Scoreboard	\$27,963	\$0
101 N. John P. Cow	HS Football Sound System	\$11,641	\$0
101 N. John P. Cow	HS Football West Stand/Pressbox	\$612,428	\$12,750
101 N. John P. Cow	HS Football West Ticket Booth	\$12,008	\$1,180
101 N. John P. Cow	HS Freshman Center	\$1,403,312	\$205,245
101 N. John P. Cow	HS Greenhouse	\$71,491	\$16,038
101 N. John P. Cow	HS Main West Annex Cafeteria	\$16,339,840	\$1,729,329
101 N. John P. Cow	HS PE Building	\$3,918,741	\$684,352
101 N. John P. Cow	HS Softball Field Bleachers/Pressbox/Grandstand Canopy	\$40,019	\$729
101 N. John P. Cow	HS Softball Field Dugouts and Fencing	\$21,027	\$0
101 N. John P. Cow	HS Softball Field Lighting	\$53,077	\$0
101 N. John P. Cow	HS Softball Scoreboard	\$10,513	\$0
101 N. John P. Cow	HS Softball/Soccer Locker Room	\$805,900	\$110,943
101 N. John P. Cow	HS Weight Room	\$735,850	\$190,917
101 N. John P. Cow	HS Wrestling Room/Visitors Concessions	\$572,978	\$116,851
101 N. John P. Cow	Jr High Borden Park Fencing/Dugouts	\$232,260	\$0
101 N. John P. Cow	Middle School Ball Fields East Building	\$81,657	\$83,265
103 Dakota Ave	Lincoln School	\$6,596,214	\$867,188
103 S. 18th Street	Borden Park Storage Building	\$450,315	\$104,081
10th & Florida	Myers Fieldhouse	\$2,871,312	\$582,222
1107 Iowa	Lot (Liability Only)	\$0	\$0
1208 So. 17th St.	Southwest School	\$4,415,658	\$664,505
1300 So. 7th St.	South School Annex (No Contents)	\$171,480	\$0
1300 So. 7th St.	South School Main (No Contents)	\$968,177	\$0
1415 Grand Ave.	Grand Ave Elementary	\$7,952,756	\$1,055,118
1415 Grand Ave.	LED Sign	\$30,021	\$0
201 N. 18th Street	Garage (No Contents)	\$8,006	\$0
201 N. 18th Street	Senior Citizens Bldg (No Contents)	\$467,827	\$0
203 N. 18th Street	Nutrition Center (No Contents)	\$600,420	\$0

## Chickasha Public Schools

Location	Occupied As	Bldg Value	Contents Val
2301 S. 16th St.	New Elementary Building (Bill Wallace Center)	\$11,243,045	\$1,146,450
30th & Georgia	FFA Barn	\$398,793	\$62,053
30th & Georgia	FFA Barn New	\$425,379	\$56,626
3101 W. Georgia	Hog Barn	\$160,112	\$16,326
628 Kansas Ave	Lessors Risk	\$378,265	\$107,203
706 N. 16th St.	Bus Shed	\$427,299	\$31,110
706 N. 16th St.	Fence 3.5 Acres	\$11,039	\$0
706 N. 16th St.	Fuel Pumps/Storage Tanks	\$71,050	\$0
706 N. 16th St.	Maintenance Center	\$960,672	\$103,537
826 Chickasha Ave.	Maintenance	\$1,815,310	\$185,105
900 W. Choctaw Av	Admin	\$1,198,710	\$173,834
Borden Park	Borden Park (Liability Only)	\$0	\$0
		<u>\$98,119,844</u>	<u>\$12,480,083</u>

Floater Limit	<u>\$802,000</u>	Auto Values:	<u>\$1,810,414</u>
EDP Limit	<u>\$1,865,000</u>	Total Values:	<u>\$120,077,341</u>
Extra Expense Limit	<u>\$5,000,000</u>		

# Auto Schedule

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## Chickasha Public Schools

Vehicle No	Year	Make	Model	Capacity	VIN	Actual Value
1	2005	Bluebird	Bus	77	1BAKGCKA15F229054	\$55,688
2	2005	Ford	Excursion		1FMNU40L05ED24048	\$29,320
3	2005	Ford	Excursion		1FMNU40L35EA05856	\$31,822
4	2006	Ford	F150		1FTRF12296NA34377	\$14,956
5	2007	Ford	Explorer		1FMEU63E27UA34038	\$18,600
6	2007	Ford	Taurus		1FAFP53U87A201480	\$3,500
7	2007	Ford	Taurus SE		1FAFP53U97A192868	\$11,983
8	2008	Food Service	E350 Supercab		1FDWE35L18DB35164	\$25,837
9	2008	Ford	Expedition		1FMFK16568LA44362	\$25,068
10	2008	Ford	Explorer		1FMEU63E98UA45510	\$19,400
11	2008	Ford	F350 Crew Cab		1FTWW32R98ED04433	\$27,488
12	2008	Bluebird	Bus	71	1BAKGCPA8AF267190	\$72,895
13	2008	Bluebird	Bus	71	1BAKGCPA1AF267189	\$72,895
14	2008	Bluebird	Bus	71	1BAKGCPA1AF267192	\$72,895
15	2008	Bluebird	Bus	71	1BAKGCPAXAF267191	\$72,892
16	2009	Bluebird	Bus	47	1BAKBCPA09F267193	\$90,008
17	2011	Chevy	Suburban		1GNSCJE07BR331064	\$16,500
18	2011	Chevy	Pickup		1GC2KXCG9BZ440950	\$11,500
19	2013	Ford	F350		1FT8W3CT1DEB09908	\$33,310
20	2013	12x83 Landscap	Trailer		409912BB	\$1,800
21	2015	Cimarron	Trailer		5PASG242XFC009549	\$31,718
22	0	Band	Trailer		TBD	\$5,000
23	1992	Internationa	Bus	77	1HVBBNMP1NH405584	\$0
24	1992	International	Bus	77	1HVBBNMP5NH405586	\$0
25	1993	Ford	Pickup		1FTDF15Y2PLB04910	\$0
26	1994	Ford	Dump Truck		1FTJW35G9REA12349	\$0
27	1994	Ford	Pickup		1FTDF15Y6RLB12897	\$0
28	1995	International	Bus	77	1HVBBANXSH647510	\$0
29	1995	International	Bus	77	1HVBBAN3SH647512	\$0
30	1995	International	Bus	77	1HVBBAN5SH647513	\$0
31	1995	Ford	Pickup		2FDJF37H5SCA71055	\$0
32	1995	Ford	Pickup		1FDJW35G0SEA26805	\$0
33	1995	Football	Trailer		1J9CE101X5C115097	\$3,000
34	1995	International	Bus	47	1HVBBABM1SN649457	\$0
35	1996	Bluebird	Bus		1FDPB80C3VVA25773	\$0
36	1996	Ford	Pickup		1FTEF15Y2TLC05380	\$0
37	1996	Chevrolet	Suburban		3GNGC26R9T9145035	\$0
38	1997	Soccer	Trailer		1J9CE0810VE115651	\$3,000
39	1997	International/ Th	Bus	65	1HVBBABP9VH468640	\$2,500
40	1998	International	Bus	65	1HVBBABN2WH523123	\$12,000
41	1998	International	Bus	65	1HVBBABN4WH523124	\$12,000
42	1998	International	Bus	47	1HVBBABM9WH523126	\$12,000
43	1998	International	Bus	77	1HVBBABN6WH523125	\$12,000
44	1998	International	Bus	47	1HVDBABM8WH523127	\$12,000
45	1999	Ford	Crown Victoria		2FAFP73WXXX192222	\$12,000
46	1999	Ford	Pickup		1FTZF1721XK835070	\$5,000
47	2000	Ford	Pickup		1FTZF1721YKB03172	\$10,000
48	2000	Ford	Pickup		1FTZF1752YKB14692	\$10,000
49	2000	Cherokee	Trailer		TBD	\$15,000
50	2001	International	Bus	77	1HVBBABN01H377197	\$12,000
51	2001	International	Bus	65	1HVBBABN01H378043	\$12,000
52	2001	International	Bus	65	1HVBBABN51H377194	\$12,000
53	2001	International	Bus	47	1HVBBABL91H377195	\$12,000
54	2001	International	Bus	33	1HVBBABLO1H377196	\$21,000
55	2001	Ford	Excursion		1FMNU40L51EB10361	\$15,000
56	2001	Ford	Pickup		1FDWW32S11EC75031	\$15,000

# Chickasha Public Schools

Vehicle No	Year	Make	Model	Capacity	VIN	Actual Value
57	2001	International	Bus	65	1HVBRABP32B920446	\$7,000
58	2002	International	Bus	65	1HVBRABP30B920447	\$7,000
59	2003	GMC	Yukon		1GKEC13Z43R240668	\$0
60	2004	Bluebird	Bus	46	1BABNBKA15F225831	\$102,737
61	2004	GMC	Pickup		2GTEK13TX41375903	\$11,500
62	2005	Bluebird	Bus	47	1BAKBCKA65F229050	\$55,688
63	2005	Bluebird	Bus	47	1BAKBCKA85F229051	\$55,688
64	2005	Bluebird	Bus	77	1BAKGCKA85F229052	\$55,688
65	2005	Bluebird	Bus	77	1BAKGCKAX5F229053	\$55,688
66	2019	International	Bus	71	4DRBUPWP8MB078719	\$92,850
67	2019	International	Bus	71	4DRBUPWP4MB078720	\$92,850
68	2019	International	Bus	71	4DRBUPWP4MB078721	\$92,850
69	2019	International	Bus	71	4DRBUPWP4MB078722	\$92,850
70	2019	International	Bus	71	4DRBUPWP4MB078723	\$92,850
71	2013	Chevy	Suburban		1GN5CJE01DR111079	\$25,000
72	2012	Towmaster	Trailer		TBD	\$1,000
73	2012	Towmaster	Trailer		TBD	\$1,000
74	2013	Archery	Trailer		TBD	\$2,200
75	2015	Mowing	Trailer		TBD	\$1,400

Total Value of All Autos for Chickasha Public Schools: \$1,810,414





## Overview

### Background

The Oklahoma Schools Insurance Group (OSIG) is a public entity of the State of Oklahoma, formed as an Interlocal Agreement in accordance with 74 O.S. 1004(f), for the purpose of joining together a group of Oklahoma public school districts. OSIG will allow member districts to more efficiently and more economically obtain and manage their insurance programs.

OSIG obtained approval to operate from the Oklahoma Attorney General on June 28, 2001. Effective July 1, 2002, OSIG began full operation by providing its member districts with broad insurance coverage through "A" rated insurance carriers and professional risk management services. Over the past 18 years, OSIG's membership has grown to 447 and the program insures more than \$16 Billion in school property across Oklahoma.

### Structure

OSIG is a **non-profit, member-owned**, public entity program whose management is completely controlled by a Board of your peers. Our singular mission is to provide quality insurance coverage and service to our members. OSIG's mission statement is

*"The mission of Oklahoma Schools Insurance Group (OSIG) is to provide quality, cost effective risk management products and services to member schools".*

The group purchases insurance and reinsurance from "A" rated carriers. OSIG's insurance providers are long term partners and committed to OSIG and Oklahoma schools.

OSIG has contracted with Arthur J. Gallagher & Company in Tulsa to administer the program. Gallagher is one of the largest insurance brokers in the world and manages programs similar to OSIG across the country.

It is important to know that the insurance coverage provided by OSIG was specifically tailored to meet the needs of Oklahoma schools. The coverage is what you need to protect your schools' property, your students, and patrons.

The strength of the liability portion of OSIG's offering is also important during these tough times. The program is backed by the foremost specialist in school liability insurance in the country. United Educators Insurance Company is second to none.

Losses are a part of life. Only OSIG has the collective strength and staying power to provide the protections you need. By sticking together as a group, OSIG will be able to continue to provide you with the quality, fair-priced insurance and risk management services you need to protect your schools' assets, your board, your staff and most importantly your children.



## Financial Strength

OSIG is financially solid and we have the funds (cash) we need to pay your claims. OSIG has returned more than \$9 million to our members over the years as distributions. Surplus at year ended 6/30/19 was more than \$11.8 million and our assets were more than \$27 million.

We believe in complete transparency. We submit to an annual financial audit each year end and share the operating results at our annual members meeting held each year.

The financial condition of an insurance group should be of utmost importance to you when choosing an insurance partner for your district. If your insurer can't pay their claims, then the policy is a worthless stack of paper.

Cash	\$ 23,003,506
Other Assets	\$ 4,869,745
<b>Total Assets</b>	<b>\$ 27,873,251</b>
Notes Payable	\$ -
Other Liabilities	\$ 16,028,582
<b>Total Liabilities</b>	<b>\$ 16,028,582</b>
<b>Total Net Assets/Surplus</b>	<b>\$ 11,844,669</b>

We urge you to obtain and review audited financial statements from every insurance provider that may offer your school district a quote. Financial statements are required by law and can be obtained at [www.ok.gov/oid](http://www.ok.gov/oid). Click on Interlocals under the Quick Links section of the home page. Your school's auditor can help in analyzing the statements.



## Important Plan Information

It is important to understand that OSIG is not an insurance company, but rather a non-profit, cooperative risk management program owned and directed by Oklahoma Schools. Its mission is to reduce insurance costs and stabilize rates by aggregating purchasing power with an intense focus on controlling member losses. When losses are controlled, OSIG's member schools retain the underwriting profit and investment income thereby increasing fund reserves for future years. OSIG purchases per occurrence and liability aggregate protection for its member schools. The per occurrence insurance protects member schools up to \$500,000,000 for property losses and \$1,000,000 for liability claims in each and every occurrence. The aggregate insurance protection is purchased in the unlikely event that sum total of all OSIG losses are significantly more than actuarially projected. Additional excess liability limits are available for members requiring higher limits.

This proposal is an outline of the coverages proposed by insurers based on the information provided by your school district. It does not include all the terms, coverages, exclusions, limitations, and conditions of the actual contract language. Please refer to the plan document for the details.

## Actuarial Review

An independent actuary has been retained by OSIG to make projections as to anticipated claims and losses the program should expect on an annual basis. The OSIG actuary has relied on the historical loss experience and exposures provided to OSIG by the member school districts to make projections of OSIG's expected losses. OSIG adequately funds to, or in excess of, the expected loss projections through member contributions (insurance cost) and our own surplus.

Membership contributions are used to buy insurance, pay administrative expenses, and fund for members' claims. Similar successful programs throughout the country for schools and municipalities are protected using the same insurance structure as OSIG has deployed. As with any insurance mechanism, OSIG does not guarantee full funding in the event unimaginable losses would materialize that are many times greater than what is indicated by past history. The OSIG board is charged with developing a plan to address under funding in this unlikely event.



## Procedure to Renew Coverage

Notify your agent of your acceptance of this insurance renewal proposal. Your agent will advise the OSIG administrative staff in writing that you wish to renew the insurance coverage.

## Payment Terms

Payment of the insurance cost is due the effective date of your coverage. A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available. A three (3) payment plan option is available.

Installment #1	1/3 of total	due 7/1/20
Installment #2	1/3 of total	due 8/1/20
Installment #3	1/3 of total	due 9/1/20

A 25% minimum earned premium applies.

## Risk Management And Loss Control Tools

Loss Control Site Consultation

StopIt Anonymous Incident Reporting Mobile App & Web App

Risk Management focused website [www.osig.org](http://www.osig.org)

Examples of Online training:

Free of charge to all members of OSIG

Online 24/7 access to training

Training modules include:

- Promoting Child Safe Environments - two training platforms  
(Fulfills legislative mandate for child abuse awareness training)
- Workplace Harassment Prevention
- Short Term International Programs
- Teaching Science Safely
- Contracting and Risk Allocation
- Driver Safety
- Youth Athletics
- Crisis Response Planning



Option 2

**Revised**

Chickasha Public Schools  
 900 W. Choctaw Ave  
 Chickasha, OK 73018

**This is not an invoice.**

**Breakdown of Insurance Cost**

**Annual Premium Breakdown**

Property:	\$242,588
Boiler & Machinery:	\$1,723
Auto Physical Dmg:	\$3,713
General Liability:	\$14,776
Auto Liability:	\$19,706
Educators Legal:	\$14,777
Excess Liability:	\$0
<b>Total Annual:</b>	<b>\$297,283</b>

A 25% minimum earned premium applies.

Your historical billed premiums, total insured values and loss information are shown in the charts below.

Year	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Total Values						\$119,925,351
Premium			\$235,379			\$264,520
Distribution						

Number of Claims:	Insurance Cost Paid to OSIG (incl Endts):	Incurred Claims:	Loss Ratio:
7	\$480,608	\$33,041	6.87%

Your losses are considered in the calculation of the cost of your insurance. Your dedication to maintaining your property and providing safe campuses for your students and community will result in savings in the cost of your insurance.

**Payment Terms**

Payment of the insurance cost is due the effective date of your coverage. A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available. A three (3) payment plan option is available.

- Installment #1 1/3 of total due 7/1/20
- Installment #2 1/3 of total due 8/1/20
- Installment #3 1/3 of total due 9/1/20

P. O. Box 3068  
 Tulsa, OK 74101-3068  
 Phone 918-764-1686 • Toll Free 866-444-0061



**Revised**

## Coverages

OSIG provides a full range of property and liability coverages with the exception of workers compensation. Crime and Cyber Liability coverages are included in pool limits.

### Property

- Full Replacement Cost - Except Roofs over 15 years old and Autos, Contractors Equipment & Debris Removal Only adjusted at ACV
- No Coinsurance Clause
- No Cosmetic Damage Only Exclusion
- Real And Personal Property- Limit Per Occurrence \$500,000,000
- Building - 125% of scheduled limits per statement of value
- Business Personal Property - blanket coverage per statement of values including:
  - Electronic Data Processing Equipment, and Media
  - Accounts Receivable
  - Valuable Papers
  - Fine Arts
  - Miscellaneous Property
  - Miscellaneous Unnamed / Undescribed Property
  - Builder's Risk
    - \*Note All Builder's Risk projects must be reported to OSIG - Frame projects are subject to approval
  - Outdoor Property - covered all perils
  - Extra Expense
  - Business Income including Rental Income and Tuition Income
  - Ordinance or Law including Increased Cost of Construction and Demolition
  - Contractor's Equipment Coverage
  - Debris Removal Coverage
  - Covered Property In Transit
  - Personal Property of Others/Officers/Employees
  - Off Premises Services Interruption including Extra Expense
  - Vehicle Damage
  - Terrorism
- Newly Acquired Property Coverage - 90 days \$25,000,000
- Earthquake, Volcanic Eruption- Aggregate Any One Policy Year \$10,000,000
- Flood- Aggregate Any One Policy Year \$25,000,000
- \*Note Flood Zones A and V are excluded
- Pollution Liability included
- Boiler And Machinery Coverage- Any One Occurrence \$200,000,000

Please refer to the attached property and automobile schedules for your school district's limits of insurance for Building, Contents, Extra Expense, Miscellaneous Property, EDP, Earthquake, Flood and Automobile Physical Damage coverage.

### Deductibles Optional increased deductible quotations are available upon request.

- \$5,000 Property Deductible Per Occurrence
- \$25,000 Property Deductible Per Occurrence- Windstorm / Hail
- \$1,000 Boiler / Machinery Deductible per Occurrence
- \$50,000 Flood, Earthquake and Pollution

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## Revised

### General Liability

- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury, Property Damage And Personal / Advertising Injury
- Premises / Operations And Products / Completed Operations
- Miscellaneous Medical Professional to Include School Nurses, Student Nurses, Counselors and Allied Health Programs
- Insureds Include District, Board Members, Employees, Student Teachers, And Volunteers
- No Exclusions for Corporal Punishment or Sexual Misconduct
- No Deductible
- PTA/PTO's included for coverage if funds flow through school's books.

### School Board Legal Liability

- Claims-Made Form
- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Errors And Omissions Liability including Educational Errors And Omissions
- Employment Practices Liability
- Insureds Include District, Board Members, Employees, Student Teachers, and Volunteers
- \*Unlimited Prior Acts / No retroactive date included
- \$25,000 legal costs for IEP administrative hearings
- \$2,500 Deductible
- \*Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

### Employee Benefit Liability

- Claims Made Form
- Unlimited Prior Acts / No retroactive date included
- \*Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

### Automobile Liability

- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury And Property Damage
- Includes Hired and Non-Owned Exposures
- Includes Uninsured and Underinsured Motorists (Oklahoma Minimum Limits)
- Insureds include District, Board Members, Employees, Student Teachers, and Volunteers
- Coverage Included for garage liability and garage keepers legal liability.
- \$1,000 Auto Property Damage Deductible
- No charge for vehicles added/deleted during the policy term. Vehicle changes must be reported to OSIG.

### Automobile Physical Damage

- Actual Cash Value
- \$1,000 Deductible
- Vehicle additions / deletions / changes must be reported to OSIG
- No charge for vehicles added/deleted during the policy term.
- Please refer to the attached schedule of vehicles.





## Revised

### Crime

- \$10,000 Limit Per Occurrence / Per District
- Employee Dishonesty
- Premises Money And Securities
- Transit Money And Securities
- \$1,000 Deductible

### Cyber Liability

- Claims-Made Form
- Retro date - first effective date with OSIG
- Liability
  - \$2,000,000 Annual Aggregate Limit for Information Data and Network Liability
  - \$2,000,000 Annual Aggregate for Regulatory Defense and Penalties
  - \$2,000,000 Annual Aggregate for Payment Card Liability and Costs
  - \$2,000,000 Annual Aggregate for Media Liability
- First Party
  - \$2,000,000 Annual Aggregate for Cyber Extortion Loss
  - \$2,000,000 Annual Aggregate for Data Recovery Costs
  - \$2,000,000 Annual Aggregate for Business Interruption Resulting in Security Breach
  - \$500,000 Annual Aggregate for Business Interruption Resulting in System Failure
  - \$750,000 Annual Aggregate for Dependent Business Interruption Resulting in Security Breach
  - \$100,000 Annual Aggregate for Dependent Business Interruption Resulting in System Failure
- \$10,000 Deductible

### School Violent Acts Protection

- \$25,000 Each Occurrence Limit
- \$250,000 Aggregate Limit (all members, all claims)
- No Deductible
- \$25,000 Property/Safety Improvements following School Violent Act

Note: Per Occurrence Limits are shared limits except as otherwise indicated.



# Property Schedule

Report Printed: 05/11/2020 07:14 pm

## Chickasha Public Schools

Location	Occupied As	Bldg Value	Contents Val
1000 Minnesota	West Annex	\$360,110	\$58,476
1000 Minnesota	West Main	\$3,148,399	\$522,821
1000 So. 9th St.	Middle School Gym (The Pit)	\$1,101,800	\$247,167
1000 So. 9th St.	Middle School Main Addition, Main Auditorium, Basement, Band Room	\$9,282,128	\$1,519,086
1000 So. 9th St.	Middle School Shop	\$886,070	\$150,000
1000 So. 9th St.	Middle School Small Building	\$30,621	\$2,098
101 N. John P. Cow	Borden Park Parking Lights and Jr High Softball/Baseball Lights	\$253,233	\$0
101 N. John P. Cow	High School Football Scoreboard	\$28,011	\$0
101 N. John P. Cow	High School Soccer Field Bleachers/Pressbox	\$67,265	\$729
101 N. John P. Cow	High School Soccer Field Lights	\$198,972	\$0
101 N. John P. Cow	High School Soccer Field Scoreboard	\$10,513	\$0
101 N. John P. Cow	High School Softball Indoor Facility	\$464,325	\$149,999
101 N. John P. Cow	High School Softball/Soccer Field Fence	\$91,864	\$0
101 N. John P. Cow	HS Baseball Field Concessions	\$24,017	\$2,186
101 N. John P. Cow	HS Baseball Field Fence	\$15,770	\$0
101 N. John P. Cow	HS Baseball Field Grandstand Cover and Pressbox	\$227,089	\$3,279
101 N. John P. Cow	HS Baseball Field Lights & Poles	\$242,930	\$0
101 N. John P. Cow	HS Baseball Field LJ Powell Complex	\$679,577	\$74,656
101 N. John P. Cow	HS Baseball Field Restrooms	\$104,556	\$7,500
101 N. John P. Cow	HS Baseball Field Scoreboard	\$12,616	\$0
101 N. John P. Cow	HS Fine Arts Facility	\$11,920,664	\$1,215,538
101 N. John P. Cow	HS Football Dressing Rooms & Restrooms	\$1,089,410	\$104,241
101 N. John P. Cow	HS Football East Stands	\$110,390	\$0
101 N. John P. Cow	HS Football Fencing	\$13,404	\$0
101 N. John P. Cow	HS Football Field Light Poles	\$142,900	\$0
101 N. John P. Cow	HS Football Lights/Poles @ Practice Field	\$35,745	\$0
101 N. John P. Cow	HS Football Lockers, Restrooms, Concessions, Storage	\$1,204,900	\$115,350
101 N. John P. Cow	HS Football Scoreboard	\$27,963	\$0
101 N. John P. Cow	HS Football Sound System	\$11,641	\$0
101 N. John P. Cow	HS Football West Stand/Pressbox	\$612,428	\$12,750
101 N. John P. Cow	HS Football West Ticket Booth	\$12,008	\$1,180
101 N. John P. Cow	HS Freshman Center	\$1,403,312	\$205,245
101 N. John P. Cow	HS Greenhouse	\$71,491	\$16,038
101 N. John P. Cow	HS Main West Annex Cafeteria	\$16,339,840	\$1,729,329
101 N. John P. Cow	HS PE Building	\$3,918,741	\$684,352
101 N. John P. Cow	HS Softball Field Bleachers/Pressbox/Grandstand Canopy	\$40,019	\$729
101 N. John P. Cow	HS Softball Field Dugouts and Fencing	\$21,027	\$0
101 N. John P. Cow	HS Softball Field Lighting	\$53,077	\$0
101 N. John P. Cow	HS Softball Scoreboard	\$10,513	\$0
101 N. John P. Cow	HS Softball/Soccer Locker Room	\$805,900	\$110,943
101 N. John P. Cow	HS Weight Room	\$735,850	\$190,917
101 N. John P. Cow	HS Wrestling Room/Visitors Concessions	\$572,978	\$116,851
101 N. John P. Cow	Jr High Borden Park Fencing/Dugouts	\$232,260	\$0
101 N. John P. Cow	Middle School Ball Fields East Building	\$81,657	\$83,265
103 Dakota Ave	Lincoln School	\$6,596,214	\$867,188
103 S. 18th Street	Borden Park Storage Building	\$450,315	\$104,081
10th & Florida	Myers Fieldhouse	\$2,871,312	\$582,222
1107 Iowa	Lot (Liability Only)	\$0	\$0
1208 So. 17th St.	Southwest School	\$4,415,658	\$664,505
1300 So. 7th St.	South School Annex (No Contents)	\$171,480	\$0
1300 So. 7th St.	South School Main (No Contents)	\$968,177	\$0
1415 Grand Ave.	Grand Ave Elementary	\$7,952,756	\$1,055,118
1415 Grand Ave.	LED Sign	\$30,021	\$0
201 N. 18th Street	Garage (No Contents)	\$8,006	\$0
201 N. 18th Street	Senior Citizens Bldg (No Contents)	\$467,827	\$0
203 N. 18th Street	Nutrition Center (No Contents)	\$600,420	\$0

### Chickasha Public Schools

Location	Occupied As	Bldg Value	Contents Val
2301 S. 16th St.	New Elementary Building (Bill Wallace Center)	\$11,243,045	\$1,146,450
30th & Georgia	FFA Barn	\$398,793	\$62,053
30th & Georgia	FFA Barn New	\$425,379	\$56,626
3101 W. Georgia	Hog Barn	\$160,112	\$16,326
628 Kansas Ave	Lessors Risk	\$378,265	\$107,203
706 N. 16th St.	Bus Shed	\$427,299	\$31,110
706 N. 16th St.	Fence 3.5 Acres	\$11,039	\$0
706 N. 16th St.	Fuel Pumps/Storage Tanks	\$71,050	\$0
706 N. 16th St.	Maintenance Center	\$960,672	\$103,537
826 Chickasha Ave.	Maintenance	\$1,815,310	\$185,105
900 W. Choctaw Av	Admin	\$1,198,710	\$173,834
Borden Park	Borden Park (Liability Only)	\$0	\$0
		<u>\$98,118,844</u>	<u>\$12,480,083</u>

Floater Limit	<u>\$802,000</u>	Auto Values:	<u>\$1,810,414</u>
EDP Limit	<u>\$1,865,000</u>	Total Values:	<u>\$120,077,341</u>
Extra Expense Limit	<u>\$5,000,000</u>		

# Auto Schedule

Report Printed: 05/11/2020 07:14 pm

## Chickasha Public Schools

Vehicle No	Year	Make	Model	Capacity	VIN	Actual Value
1	2005	Bluebird	Bus	77	1BAKGCKA15F229054	\$55,688
2	2005	Ford	Excursion		1FMNU40L05ED24048	\$29,320
3	2005	Ford	Excursion		1FMNU40L35EA05856	\$31,822
4	2006	Ford	F150		1FTRF12296NA34377	\$14,956
5	2007	Ford	Explorer		1FMEU63E27UA34038	\$18,600
6	2007	Ford	Taurus		1FAPP53U87A201480	\$3,500
7	2007	Ford	Taurus SE		1FAPP53U97A192868	\$11,983
8	2008	Food Service	E350 Supercab		1FDWE35L18DB35164	\$25,837
9	2008	Ford	Expedition		1FMFK16568LA44362	\$25,068
10	2008	Ford	Explorer		1FMEU63E98UA45510	\$19,400
11	2008	Ford	F350 Crew Cab		1FTWW32R98ED04433	\$27,488
12	2008	Bluebird	Bus	71	1BAKGCPA8AF267190	\$72,895
13	2008	Bluebird	Bus	71	1BAKGCPA1AF267189	\$72,895
14	2008	Bluebird	Bus	71	1BAKGCPA1AF267192	\$72,895
15	2008	Bluebird	Bus	71	1BAKGCPAXAF267191	\$72,892
16	2009	Bluebird	Bus	47	1BAKBCPA09F267193	\$90,008
17	2011	Chevy	Suburban		1GNSCJE07BR331064	\$16,500
18	2011	Chevy	Pickup		1GC2KXCG9BZ440950	\$11,500
19	2013	Ford	F350		1FT8W3CT1DEB09908	\$33,310
20	2013	12x83 Landscap	Trailer		409912BB	\$1,800
21	2015	Cimarron	Trailer		5PASG242XFC009549	\$31,718
22	0	Band	Trailer		TBD	\$5,000
23	1992	Internationa	Bus	77	1HVBBNMP1NH405584	\$0
24	1992	International	Bus	77	1HVBBNMP5NH405586	\$0
25	1993	Ford	Pickup		1FTDF15Y2PLB04910	\$0
26	1994	Ford	Dump Truck		1FTJW35G9REA12349	\$0
27	1994	Ford	Pickup		1FTDF15Y6RLB12897	\$0
28	1996	International	Bus	77	1HVBBAA NXSH647510	\$0
29	1996	International	Bus	77	1HVBBAA N3SH647512	\$0
30	1996	International	Bus	77	1HVBBAA N5SH647513	\$0
31	1996	Ford	Pickup		2FDJF37H5SCA71055	\$0
32	1996	Ford	Pickup		1FDJW35G0SEA26805	\$0
33	1996	Football	Trailer		1J9CE101X5C115097	\$3,000
34	1996	International	Bus	47	1HVBBABM1SN649457	\$0
35	1996	Bluebird	Bus		1FDPB80C3VVA26773	\$0
36	1996	Ford	Pickup		1FTEF15Y2TLC05380	\$0
37	1996	Chevrolet	Suburban		3GNGC26R9T9145035	\$0
38	1997	Soccer	Trailer		1J9CE0810VE115651	\$3,000
39	1997	International/ Th	Bus	65	1HVBBABP9VH468640	\$2,500
40	1998	International	Bus	65	1HVBBABN2WH523123	\$12,000
41	1998	International	Bus	65	1HVBBABN4WH523124	\$12,000
42	1998	International	Bus	47	1HVBBABM9WH523126	\$12,000
43	1998	International	Bus	77	1HVBBABN6WH523125	\$12,000
44	1998	International	Bus	47	1HVDBABM8WH523127	\$12,000
45	1999	Ford	Crown Victoria		2FAPP73WXXX192222	\$12,000
46	1999	Ford	Pickup		1FTZF1721XK835070	\$5,000
47	2000	Ford	Pickup		1FTZF1721YKB03172	\$10,000
48	2000	Ford	Pickup		1FTZF1752YKB14692	\$10,000
49	2000	Cherokee	Trailer		TBD	\$15,000
50	2001	International	Bus	77	1HVBBABN01H377197	\$12,000
51	2001	International	Bus	65	1HVBBABN01H378043	\$12,000
52	2001	International	Bus	65	1HVBBABN51H377194	\$12,000
53	2001	International	Bus	47	1HVBBABL91H377195	\$12,000
54	2001	International	Bus	33	1HVBBABLO1H377196	\$21,000
55	2001	Ford	Excursion		1FMNU40L51EB10361	\$15,000
56	2001	Ford	Pickup		1FDWW32S11EC75031	\$15,000

## Chickasha Public Schools

Vehicle No	Year	Make	Model	Capacity	VIN	Actual Value
57	2001	International	Bus	65	1HVBRABP32B920446	\$7,000
58	2002	International	Bus	65	1HVBRABP30B920447	\$7,000
59	2003	GMC	Yukon		1GKEC13Z43R240668	\$0
60	2004	Bluebird	Bus	46	1BABNBKA15F225831	\$102,737
61	2004	GMC	Pickup		2GTEK13TX41375903	\$11,500
62	2005	Bluebird	Bus	47	1BAKBCKA65F229050	\$55,688
63	2005	Bluebird	Bus	47	1BAKBCKA85F229051	\$55,688
64	2005	Bluebird	Bus	77	1BAKGCKA85F229052	\$55,688
65	2005	Bluebird	Bus	77	1BAKGCKAX5F229053	\$55,688
66	2019	International	Bus	71	4DRBUPWP8MB078719	\$92,850
67	2019	International	Bus	71	4DRBUPWP4MB078720	\$92,850
68	2019	International	Bus	71	4DRBUPWP4MB078721	\$92,850
69	2019	International	Bus	71	4DRBUPWP4MB078722	\$92,850
70	2019	International	Bus	71	4DRBUPWP4MB078723	\$92,850
71	2013	Chevy	Suburban		1GNSCJE01DR111079	\$25,000
72	2012	Towmaster	Trailer		TBD	\$1,000
73	2012	Towmaster	Trailer		TBD	\$1,000
74	2013	Archery	Trailer		TBD	\$2,200
75	2015	Mowing	Trailer		TBD	\$1,400

Total Value of All Autos for Chickasha Public Schools: \$1,810,414

## Overview

### Background

The Oklahoma Schools Insurance Group (OSIG) is a public entity of the State of Oklahoma, formed as an Interlocal Agreement in accordance with 74 O.S. 1004(f), for the purpose of joining together a group of Oklahoma public school districts. OSIG will allow member districts to more efficiently and more economically obtain and manage their insurance programs.

OSIG obtained approval to operate from the Oklahoma Attorney General on June 28, 2001. Effective July 1, 2002, OSIG began full operation by providing its member districts with broad insurance coverage through "A" rated insurance carriers and professional risk management services. Over the past 18 years, OSIG's membership has grown to 447 and the program insures more than \$16 Billion in school property across Oklahoma.

### Structure

OSIG is a non-profit, member-owned, public entity program whose management is completely controlled by a Board of your peers. Our singular mission is to provide quality insurance coverage and service to our members. OSIG's mission statement is

*"The mission of Oklahoma Schools Insurance Group (OSIG) is to provide quality, cost effective risk management products and services to member schools".*

The group purchases insurance and reinsurance from "A" rated carriers. OSIG's insurance providers are long term partners and committed to OSIG and Oklahoma schools.

OSIG has contracted with Arthur J. Gallagher & Company in Tulsa to administer the program. Gallagher is one of the largest insurance brokers in the world and manages programs similar to OSIG across the country.

It is important to know that the insurance coverage provided by OSIG was specifically tailored to meet the needs of Oklahoma schools. The coverage is what you need to protect your schools' property, your students, and patrons.

The strength of the liability portion of OSIG's offering is also important during these tough times. The program is backed by the foremost specialist in school liability insurance in the country. United Educators Insurance Company is second to none.

Losses are a part of life. Only OSIG has the collective strength and staying power to provide the protections you need. By sticking together as a group, OSIG will be able to continue to provide you with the quality, fair-priced insurance and risk management services you need to protect your schools' assets, your board, your staff and most importantly your children.

## Financial Strength

OSIG is financially solid and we have the funds (cash) we need to pay your claims. OSIG has returned more than \$9 million to our members over the years as distributions. Surplus at year ended 6/30/19 was more than \$11.8 million and our assets were more than \$27 million.

We believe in complete transparency. We submit to an annual financial audit each year end and share the operating results at our annual members meeting held each year.

The financial condition of an insurance group should be of utmost importance to you when choosing an insurance partner for your district. If your insurer can't pay their claims, then the policy is a worthless stack of paper.

<b>Statement of Net Assets</b>	
<b>As of 6/30/19</b>	
Cash	\$ 23,003,506
Other Assets	\$ 4,869,745
<b>Total Assets</b>	<b>\$ 27,873,251</b>
Notes Payable	\$ -
Other Liabilities	\$ 16,028,582
<b>Total Liabilities</b>	<b>\$ 16,028,582</b>
<b>Total Net Assets/Surplus</b>	<b>\$ 11,844,669</b>

We urge you to obtain and review audited financial statements from every insurance provider that may offer your school district a quote. Financial statements are required by law and can be obtained at [www.ok.gov/oid](http://www.ok.gov/oid). Click on Interlocals under the Quick Links section of the home page. Your school's auditor can help in analyzing the statements.



**Revised**

## **Important Plan Information**

It is important to understand that OSIG is not an insurance company, but rather a non-profit, cooperative risk management program owned and directed by Oklahoma Schools. Its mission is to reduce insurance costs and stabilize rates by aggregating purchasing power with an intense focus on controlling member losses. When losses are controlled, OSIG's member schools retain the underwriting profit and investment income thereby increasing fund reserves for future years. OSIG purchases per occurrence and liability aggregate protection for its member schools. The per occurrence insurance protects member schools up to \$500,000,000 for property losses and \$1,000,000 for liability claims in each and every occurrence. The aggregate insurance protection is purchased in the unlikely event that sum total of all OSIG losses are significantly more than actuarially projected. Additional excess liability limits are available for members requiring higher limits.

This proposal is an outline of the coverages proposed by insurers based on the information provided by your school district. It does not include all the terms, coverages, exclusions, limitations, and conditions of the actual contract language. Please refer to the plan document for the details.

## **Actuarial Review**

An independent actuary has been retained by OSIG to make projections as to anticipated claims and losses the program should expect on an annual basis. The OSIG actuary has relied on the historical loss experience and exposures provided to OSIG by the member school districts to make projections of OSIG's expected losses. OSIG adequately funds to, or in excess of, the expected loss projections through member contributions (insurance cost) and our own surplus.

Membership contributions are used to buy insurance, pay administrative expenses, and fund for members' claims. Similar successful programs throughout the country for schools and municipalities are protected using the same insurance structure as OSIG has deployed. As with any insurance mechanism, OSIG does not guarantee full funding in the event unimaginable losses would materialize that are many times greater than what is indicated by past history. The OSIG board is charged with developing a plan to address under funding in this unlikely event.





**Revised**

## **Procedure to Renew Coverage**

Notify your agent of your acceptance of this insurance renewal proposal. Your agent will advise the OSIG administrative staff in writing that you wish to renew the insurance coverage.

## **Payment Terms**

Payment of the insurance cost is due the effective date of your coverage. A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available. A three (3) payment plan option is available.

Installment #1	1/3 of total	due 7/1/20
Installment #2	1/3 of total	due 8/1/20
Installment #3	1/3 of total	due 9/1/20

A 25% minimum earned premium applies.

## **Risk Management And Loss Control Tools**

Loss Control Site Consultation

StopIt Anonymous Incident Reporting Mobile App & Web App

Risk Management focused website [www.osig.org](http://www.osig.org)

Examples of Online training:

Free of charge to all members of OSIG

Online 24/7 access to training

Training modules include:

- Promoting Child Safe Environments - two training platforms  
(Fulfills legislative mandate for child abuse awareness training)
- Workplace Harassment Prevention
- Short Term International Programs
- Teaching Science Safely
- Contracting and Risk Allocation
- Driver Safety
- Youth Athletics
- Crisis Response Planning

P. O. Box 3068  
Tulsa, OK 74101-3068  
Phone 918-764-1686 • Toll Free 866-444-0061





**Revised**

## **Contacts For Questions**

### **Coverage Questions**

Your Local Agent or:

Jennifer McKenzie  
Arthur J. Gallagher Risk Management Services Inc. - Tulsa  
1300 South Main  
Tulsa, OK 74119  
Phone: 918-764-7137  
Toll-Free: 866-444-0061  
Fax: 866-420-0695  
Email: [jennifer\\_mckenzie@ajg.com](mailto:jennifer_mckenzie@ajg.com)

#### Eastern Oklahoma Schools (East of I-35)

Guy Griggs  
Keystone Insurance  
11 East Broadway  
Sand Springs, OK 74063  
Phone: 918-245-2558  
Fax: 918-245-8553  
Email: [guy.griggs@insurica.com](mailto:guy.griggs@insurica.com)

### **General Program Questions**

David Martin  
Executive Director  
P O Box 3068  
Tulsa, OK 74101  
Phone: 918-688-1056  
Fax: 866-420-0695

### **OSIG Board Members**

Terry Davidson - Chairman	Comanche Schools	(580) 439-2900
Rick Thomas - Vice Chairman	Skiatook Schools	(918) 396-1792
Dr. John Cox - Treasurer	Peggs Schools	(918) 598-3412
Dusty Ricks - Secretary	Mid America Technology Center	(405) 449-3391
Randy Hughes - Member	McAlester Schools	(918) 423-4771
Brad Overton - Member	Cordell Schools	(580) 832-3220
Sherry Durkee - Member	Sand Springs Schools	(918) 246-1406

P. O. Box 3068  
Tulsa, OK 74101-3068  
Phone 918-764-1686 • Toll Free 866-444-0061

**Resolution of Chickasha Public Schools to Join  
Oklahoma Schools Insurance Group**

Whereas, Oklahoma Schools Insurance Group ("OSIG") is an Oklahoma interlocal formed in accordance with Oklahoma law to enable Oklahoma School Districts to cooperate with each other to procure insurance services, benefits and insure against losses and possible liabilities in the most cost effective manner; and

Whereas, Chickasha Public Schools is an Oklahoma public school district ("the District"); and

Whereas, OSIG has provided to the District a Plan Document which includes a quotation for certain insurance coverages for the 2020/2021 plan year; and

Whereas, the quotation is acceptable to the District;

Now, therefore be it resolved, that the District hereby joins OSIG as a Member;

Be it further resolved, that so long as the District remains as a Member, the District shall comply with OSIG's bylaws, the Plan Document, and OSIG claim reporting procedures; and

Be it further resolved, that by the adoption and signing of this resolution, Chickasha Public Schools understands and agrees that school district members are responsible for their own loss experience and will not be singly responsible for other members' losses.

Date: \_\_\_\_\_

Chickasha Public Schools

\_\_\_\_\_  
By: President, Board of Education

ATTEST:

\_\_\_\_\_  
Clerk, Board of Education

**Revised**

May 11, 2020

**Board of Directors**

Terry Davidson,  
Chairman  
Finance Director:  
Comanche Schools

Rick Thomas,  
Vice Chairman  
Superintendent:  
Skiatook Schools

Dr. John Cox,  
Treasurer  
Superintendent:  
Peggs Schools

Dusty Ricks,  
Secretary  
Superintendent:  
Mid America  
Technology Center

Brad Overton,  
Member  
Superintendent:  
Cordell Schools

Randy Hughes,  
Member  
Superintendent:  
McAlester Schools

Sherry Durkee  
Member  
Superintendent:  
Sand Springs Schools

**Executive Director**

David Martin

Mosley Agency  
P O Box 2100  
Chickasha, OK 73023

Re: Chickasha Public Schools

Dear OSIG Agent:

Attached is the OSIG proposal for your school client. Please review the quotation carefully and let us know if you have any questions or changes. Please keep the following facts in mind while reviewing this proposal with your school client:

- Coverages available in the program include: Property, Boiler, Crime, Automobile, General Liability, School Board Legal Liability, Cyber Liability, Pollution Liability, School Violent Acts Protection
- Optional increased deductible quotes can be provided upon request if the members seek alternatives to reduce their insurance costs.
- The non-profit structure of our program aids in stabilizing rates. OSIG retains the underwriting profit and investment income, and is designed to be a long term insurance solution for Oklahoma schools.
- Gallagher, the administrator for OSIG, brings a level of expertise to the table that should make you and your schools feel comfortable.

We urge you to be prepared and understand the importance of OSIG's excellent financial condition and to be familiar with the financial hurdles of our competitor.

For the 2020-2021 plan year, we are requiring the resolution to be signed by the member's Board of Education and returned to OSIG in order to bind coverage effective 07/01/20.

Please feel free to contact us to discuss this proposal and conditions in the marketplace in detail. We are here to assist you in protecting your schools districts.

Sincerely,

OSIG Program Administration



**Revised**

May 11, 2020

**Board of Directors**

Terry Davidson,  
Chairman  
Finance Director:  
Comanche Schools

Rick Croslin  
Chickasha Public Schools  
900 W. Choctaw Ave  
Chickasha, OK 73018

Rick Thomas,  
Member  
Superintendent:  
Skiatook Schools

RE: Membership Proposal Effective 7/1/2020

Dear Rick Croslin:

Dr. John Cox,  
Treasurer  
Superintendent:  
Peggs Schools

We are very pleased to provide you with the attached proposal for insurance coverages with Oklahoma Schools Insurance Group (OSIG).

Dusty Ricks,  
Secretary  
Superintendent:  
Mid America  
Technology Center

OSIG is not a conventional insurance program. We are a public entity in the state of Oklahoma formed by an Interlocal Agreement and made up of member public school districts. Our organization is non-profit, member owned, and controlled by a board of your peers. Our sole mission is to serve our member schools. Our promise is to provide quality insurance coverage and superior service at stable pricing. We are pleased that 447 school districts are members of OSIG. Our membership is strong and committed.

Brad Overton,  
Member  
Superintendent:  
Cordell Schools

OSIG's financial position is excellent. No other Oklahoma school insurance program can provide you with this security. Our organization is constantly growing, improving and looking for new ways to serve Oklahoma schools. The group purchasing power of OSIG and a non-profit structure provides competitive insurance rates even in tough financial times.

Randy Hughes,  
Member  
Superintendent:  
McAlester Schools

**Included in this proposal is information on OSIG's financial condition and summaries of enhanced coverages that only OSIG provides.**

For the 2020-2021 plan year, we are requiring the resolution to be signed by the member's Board of Education and returned to OSIG in order to bind coverage effective 07/01/2020.

Sherry Durkee  
Member  
Superintendent:  
Sand Springs Schools

Loss control, risk management services, and specialized insurance coverages included in OSIG program are:

- Enhanced Property and Liability Coverage
- Cyber Liability, Crime, Pollution, School Violent Acts Protection
- Online Training in many different areas for your school employees
- Loss Control Site Surveys / Safety Inspections
- Member Only Risk Management Library at [www.osig.org](http://www.osig.org)
- StopIt! Anonymous Incident Reporting Mobile App & Web App

**Executive Director**

David Martin

If you have any questions about the insurance procurement process or this proposal, please contact your local agent or any member of the OSIG administration team. Contact names and phone numbers are included in the proposal.

Sincerely,

OSIG Program Administration

Cc: Mosley Agency

P. O. Box 3068  
Tulsa, OK 74101-3068  
Phone 918-764-1686 • Toll Free 866-444-0061



**Revised**

**Coverages**

OSIG provides a full range of property and liability coverages with the exception of workers compensation. Crime and Cyber Liability coverages are included in pool limits.

**Property**

- Full Replacement Cost - Except Roofs over 15 years old and Autos, Contractors Equipment & Debris Removal Only adjusted at ACV
- No Coinsurance Clause
- No Cosmetic Damage Only Exclusion
- Real And Personal Property- Limit Per Occurrence \$500,000,000
- Building - 125% of scheduled limits per statement of value
- Business Personal Property - blanket coverage per statement of values including:
  - Electronic Data Processing Equipment, and Media
  - Accounts Receivable
  - Valuable Papers
  - Fine Arts
  - Miscellaneous Property
  - Miscellaneous Unnamed / Undescribed Property
  - Builder's Risk
    - \*Note All Builder's Risk projects must be reported to OSIG - Frame projects are subject to approval
  - Outdoor Property - covered all perils
  - Extra Expense
  - Business Income including Rental Income and Tuition Income
  - Ordinance or Law Including Increased Cost of Construction and Demolition
  - Contractor's Equipment Coverage
  - Debris Removal Coverage
  - Covered Property In Transit
  - Personal Property of Others/Officers/Employees
  - Off Premises Services Interruption including Extra Expense
  - Vehicle Damage
  - Terrorism
- Newly Acquired Property Coverage - 90 days \$25,000,000
- Earthquake, Volcanic Eruption- Aggregate Any One Policy Year \$10,000,000
- Flood- Aggregate Any One Policy Year \$25,000,000
  - \*Note Flood Zones A and V are excluded
- Pollution Liability included
- Boiler And Machinery Coverage- Any One Occurrence \$200,000,000

Please refer to the attached property and automobile schedules for your school district's limits of insurance for Building, Contents, Extra Expense, Miscellaneous Property, EDP, Earthquake, Flood and Automobile Physical Damage coverage.

**Deductibles**      Optional increased deductible quotations are available upon request.

- \$10,000 Property Deductible Per Occurrence
- \$50,000 Property Deductible Per Occurrence- Windstorm / Hail
- \$1,000 Boiler / Machinery Deductible per Occurrence
- \$50,000 Flood, Earthquake and Pollution

P. O. Box 3068  
Tulsa, OK 74101-3068  
Phone 918-764-1686 ▪ Toll Free 866-444-0061



**Revised**

**Chickasha Public Schools  
900 W. Choctaw Ave  
Chickasha, OK 73018**

**This is not an invoice.**

<b>Breakdown of Insurance Cost</b>
------------------------------------

**Annual Premium Breakdown**

Property:	\$233,813
Boiler & Machinery:	\$1,662
Auto Physical Dmg:	\$3,579
General Liability:	\$14,792
Auto Liability:	\$19,724
Educators Legal:	\$14,793
Excess Liability:	\$0
<b>Total Annual:</b>	<b>\$288,363</b>

A 25% minimum earned premium applies.

Your historical billed premiums, total insured values and loss information are shown in the charts below.

Year	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020
Total Values						\$119,925,351
Premium			\$235,379			\$264,520
Distribution						

Number of Claims:	Insurance Cost Paid to OSIG (incl Endts):	Incurred Claims:	Loss Ratio:
7	\$480,608	\$33,041	6.87%

Your losses are considered in the calculation of the cost of your insurance. Your dedication to maintaining your property and providing safe campuses for your students and community will result in savings in the cost of your insurance.

**Payment Terms**

Payment of the insurance cost is due the effective date of your coverage. **A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available.** A three (3) payment plan option is available.

- Installment #1 1/3 of total due 7/1/20
- Installment #2 1/3 of total due 8/1/20
- Installment #3 1/3 of total due 9/1/20

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## Revised

### General Liability

- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury, Property Damage And Personal / Advertising Injury
- Premises / Operations And Products / Completed Operations
- Miscellaneous Medical Professional to Include School Nurses, Student Nurses, Counselors and Allied Health Programs
- Insureds Include District, Board Members, Employees, Student Teachers, And Volunteers
- No Exclusions for Corporal Punishment or Sexual Misconduct
- No Deductible
- PTA/PTO's included for coverage if funds flow through school's books.

### School Board Legal Liability

- Claims-Made Form
- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Errors And Omissions Liability Including Educational Errors And Omissions
- Employment Practices Liability
- Insureds Include District, Board Members, Employees, Student Teachers, and Volunteers
- \*Unlimited Prior Acts / No retroactive date included
- \$25,000 legal costs for IEP administrative hearings
- \$2,500 Deductible
- \*Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

### Employee Benefit Liability

- Claims Made Form
- Unlimited Prior Acts / No retroactive date included
- \*Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

### Automobile Liability

- \$1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury And Property Damage
- Includes Hired and Non-Owned Exposures
- Includes Uninsured and Underinsured Motorists (Oklahoma Minimum Limits)
- Insureds Include District, Board Members, Employees, Student Teachers, and Volunteers
- Coverage included for garage liability and garage keepers legal liability.
- \$1,000 Auto Property Damage Deductible
- No charge for vehicles added/deleted during the policy term. Vehicle changes must be reported to OSIG.

### Automobile Physical Damage

- Actual Cash Value
- \$1,000 Deductible
- Vehicle additions / deletions / changes must be reported to OSIG
- No charge for vehicles added/deleted during the policy term.
- Please refer to the attached schedule of vehicles.

P. O. Box 3068  
Tulsa, OK 74101-3068  
Phone 918-764-1686 ▪ Toll Free 866-444-0061



## Revised

### Crime

- \$10,000 Limit Per Occurrence / Per District
- Employee Dishonesty
- Premises Money And Securities
- Transit Money And Securities
- \$1,000 Deductible

### Cyber Liability

- Claims-Made Form
- Retro date - first effective date with OSIG
- Liability
  - \$2,000,000 Annual Aggregate Limit for Information Data and Network Liability
  - \$2,000,000 Annual Aggregate for Regulatory Defense and Penalties
  - \$2,000,000 Annual Aggregate for Payment Card Liability and Costs
  - \$2,000,000 Annual Aggregate for Media Liability
- First Party
  - \$2,000,000 Annual Aggregate for Cyber Extortion Loss
  - \$2,000,000 Annual Aggregate for Data Recovery Costs
  - \$2,000,000 Annual Aggregate for Business Interruption Resulting In Security Breach
  - \$500,000 Annual Aggregate for Business Interruption Resulting in System Failure
  - \$750,000 Annual Aggregate for Dependent Business Interruption Resulting in Security Breach
  - \$100,000 Annual Aggregate for Dependent Business Interruption Resulting in System Failure
- \$10,000 Deductible

### School Violent Acts Protection

- \$25,000 Each Occurrence Limit
- \$250,000 Aggregate Limit (all members, all claims)
- No Deductible
- \$25,000 Property/Safety Improvements following School Violent Act

Note: Per Occurrence Limits are shared limits except as otherwise indicated.



# Property Schedule

Report Printed: 05/11/2020 07:18 pm

## Chickasha Public Schools

Location	Occupied As	Bldg Value	Contents Val
1000 Minnesota	West Annex	\$360,110	\$58,476
1000 Minnesota	West Main	\$3,148,399	\$522,821
1000 So. 9th St.	Middle School Gym (The Pit)	\$1,101,800	\$247,167
1000 So. 9th St.	Middle School Main Addition, Main Auditorium, Basement, Band Room	\$9,282,128	\$1,519,086
1000 So. 9th St.	Middle School Shop	\$686,070	\$150,000
1000 So. 9th St.	Middle School Small Building	\$30,621	\$2,098
101 N. John P. Cow	Borden Park Parking Lights and Jr High Softball/Baseball Lights	\$253,233	\$0
101 N. John P. Cow	High School Football Scoreboard	\$28,011	\$0
101 N. John P. Cow	High School Soccer Field Bleachers/Pressbox	\$67,265	\$729
101 N. John P. Cow	High School Soccer Field Lights	\$198,972	\$0
101 N. John P. Cow	High School Soccer Field Scoreboard	\$10,513	\$0
101 N. John P. Cow	High School Softball Indoor Facility	\$464,325	\$149,999
101 N. John P. Cow	High School Softball/Soccer Field Fence	\$91,864	\$0
101 N. John P. Cow	HS Baseball Field Concessions	\$24,017	\$2,186
101 N. John P. Cow	HS Baseball Field Fence	\$15,770	\$0
101 N. John P. Cow	HS Baseball Field Grandstand Cover and Pressbox	\$227,089	\$3,279
101 N. John P. Cow	HS Baseball Field Lights & Poles	\$242,930	\$0
101 N. John P. Cow	HS Baseball Field LJ Powell Complex	\$679,577	\$74,656
101 N. John P. Cow	HS Baseball Field Restrooms	\$104,556	\$7,500
101 N. John P. Cow	HS Baseball Field Scoreboard	\$12,616	\$0
101 N. John P. Cow	HS Fine Arts Facility	\$11,920,664	\$1,215,538
101 N. John P. Cow	HS Football Dressing Rooms & Restrooms	\$1,089,410	\$104,241
101 N. John P. Cow	HS Football East Stands	\$110,390	\$0
101 N. John P. Cow	HS Football Fencing	\$13,404	\$0
101 N. John P. Cow	HS Football Field Light Poles	\$142,900	\$0
101 N. John P. Cow	HS Football Lights/Poles @ Practice Field	\$35,745	\$0
101 N. John P. Cow	HS Football Lockers, Restrooms, Concessions, Storage	\$1,204,900	\$115,350
101 N. John P. Cow	HS Football Scoreboard	\$27,963	\$0
101 N. John P. Cow	HS Football Sound System	\$11,641	\$0
101 N. John P. Cow	HS Football West Stand/Pressbox	\$612,428	\$12,750
101 N. John P. Cow	HS Football West Ticket Booth	\$12,008	\$1,180
101 N. John P. Cow	HS Freshman Center	\$1,403,312	\$205,245
101 N. John P. Cow	HS Greenhouse	\$71,491	\$16,038
101 N. John P. Cow	HS Main West Annex Cafeteria	\$16,339,840	\$1,729,329
101 N. John P. Cow	HS PE Building	\$3,918,741	\$684,352
101 N. John P. Cow	HS Softball Field Bleachers/Pressbox/Grandstand Canopy	\$40,019	\$729
101 N. John P. Cow	HS Softball Field Dugouts and Fencing	\$21,027	\$0
101 N. John P. Cow	HS Softball Field Lighting	\$53,077	\$0
101 N. John P. Cow	HS Softball Scoreboard	\$10,513	\$0
101 N. John P. Cow	HS Softball/Soccer Locker Room	\$805,900	\$110,943
101 N. John P. Cow	HS Weight Room	\$735,850	\$190,917
101 N. John P. Cow	HS Wrestling Room/Visitors Concessions	\$572,978	\$116,851
101 N. John P. Cow	Jr High Borden Park Fencing/Dugouts	\$232,260	\$0
101 N. John P. Cow	Middle School Ball Fields East Building	\$81,657	\$83,265
103 Dakota Ave	Lincoln School	\$6,596,214	\$867,188
103 S. 18th Street	Borden Park Storage Building	\$450,315	\$104,081
10th & Florida	Myers Fieldhouse	\$2,871,312	\$582,222
1107 Iowa	Lot (Liability Only)	\$0	\$0
1208 So. 17th St.	Southwest School	\$4,415,658	\$664,505
1300 So. 7th St.	South School Annex (No Contents)	\$171,480	\$0
1300 So. 7th St.	South School Main (No Contents)	\$968,177	\$0
1415 Grand Ave.	Grand Ave Elementary	\$7,952,756	\$1,055,118
1415 Grand Ave.	LED Sign	\$30,021	\$0
201 N. 18th Street	Garage (No Contents)	\$8,006	\$0
201 N. 18th Street	Senior Citizens Bldg (No Contents)	\$467,827	
203 N. 18th Street	Nutrition Center (No Contents)	\$600,420	\$0

## Chickasha Public Schools

Location	Occupied As	Bldg Value	Contents Val
2301 S. 16th St.	New Elementary Building (Bill Wallace Center)	\$11,243,045	\$1,146,450
30th & Georgia	FFA Barn	\$398,793	\$62,053
30th & Georgia	FFA Barn New	\$425,379	\$56,626
3101 W. Georgia	Hog Barn	\$160,112	\$16,326
628 Kansas Ave	Lessors Risk	\$378,265	\$107,203
706 N. 16th St.	Bus Shed	\$427,299	\$31,110
706 N. 16th St.	Fence 3.5 Acres	\$11,039	\$0
706 N. 16th St.	Fuel Pumps/Storage Tanks	\$71,050	\$0
706 N. 16th St.	Maintenance Center	\$960,672	\$103,537
826 Chickasha Ave.	Maintenance	\$1,815,310	\$185,105
900 W. Choctaw Av	Admin	\$1,198,710	\$173,834
Borden Park	Borden Park (Liability Only)	\$0	\$0
		<b><u>\$98,119,844</u></b>	<b><u>\$12,480,083</u></b>

Floater Limit	<u>\$802,000</u>	Auto Values:	<u>\$1,810,414</u>
EDP Limit	<u>\$1,865,000</u>	Total Values:	<u>\$120,077,341</u>
Extra Expense Limit	<u>\$5,000,000</u>		

# Auto Schedule

Report Printed: 05/11/2020 07:18 pm

## Chickasha Public Schools

Vehicle No	Year	Make	Model	Capacity	VIN	Actual Value
1	2005	Bluebird	Bus	77	1BAKGCKA15F229054	\$55,688
2	2005	Ford	Excursion		1FMNU40L05ED24048	\$29,320
3	2005	Ford	Excursion		1FMNU40L35EA05856	\$31,822
4	2006	Ford	F150		1FTRF12296NA34377	\$14,956
5	2007	Ford	Explorer		1FMEU63E27UA34038	\$18,600
6	2007	Ford	Taurus		1FAFP53U87A201480	\$3,500
7	2007	Ford	Taurus SE		1FAFP53U97A192868	\$11,983
8	2008	Food Service	E350 Supercab		1FDWE35L18DB35164	\$25,837
9	2008	Ford	Expedition		1FMFK16568LA44362	\$25,068
10	2008	Ford	Explorer		1FMEU63E98UA45510	\$19,400
11	2008	Ford	F350 Crew Cab		1FTWW32R98ED04433	\$27,488
12	2008	Bluebird	Bus	71	1BAKGCPA8AF267190	\$72,895
13	2008	Bluebird	Bus	71	1BAKGCPA1AF267189	\$72,895
14	2008	Bluebird	Bus	71	1BAKGCPA1AF267192	\$72,895
15	2008	Bluebird	Bus	71	1BAKGCPAXAF267191	\$72,892
16	2009	Bluebird	Bus	47	1BAKBCPA09F267193	\$90,008
17	2011	Chevy	Suburban		1GNSCJE07BR331064	\$16,500
18	2011	Chevy	Pickup		1GC2KXCG9BZ440950	\$11,500
19	2013	Ford	F350		1FT8W3CT1DEB09908	\$33,310
20	2013	12x83 Landscap	Trailer		409912BB	\$1,800
21	2015	Cimarron	Trailer		5PASG242XFC009549	\$31,718
22	0	Band	Trailer		TBD	\$5,000
23	1992	International	Bus	77	1HVBBNMP1NH405584	\$0
24	1992	International	Bus	77	1HVBBNMP5NH405586	\$0
25	1993	Ford	Pickup		1FTDF15Y2PLB04910	\$0
26	1994	Ford	Dump Truck		1FTJW35G9REA12349	\$0
27	1994	Ford	Pickup		1FTDF15Y6RLB12897	\$0
28	1995	International	Bus	77	1HVBBANXSH647510	\$0
29	1995	International	Bus	77	1HVBBAN3SH647512	\$0
30	1995	International	Bus	77	1HVBBAN5SH647513	\$0
31	1995	Ford	Pickup		2FDJF37H5SCA71055	\$0
32	1995	Ford	Pickup		1FDJW35G0SEA26805	\$0
33	1995	Football	Trailer		1J9CE101X5C115097	\$3,000
34	1995	International	Bus	47	1HVBBABM1SN649457	\$0
35	1996	Bluebird	Bus		1FDPB80C3VVA25773	\$0
36	1996	Ford	Pickup		1FTEF15Y2TLC05380	\$0
37	1996	Chevrolet	Suburban		3GNGC26R9T9145035	\$0
38	1997	Soccer	Trailer		1J9CE0810VE115651	\$3,000
39	1997	International/ Th	Bus	65	1HVBBABP9VH468640	\$2,500
40	1998	International	Bus	65	1HVBBABN2WH523123	\$12,000
41	1998	International	Bus	65	1HVBBABN4WH523124	\$12,000
42	1998	International	Bus	47	1HVBBABM9WH523126	\$12,000
43	1998	International	Bus	77	1HVBBABN6WH523125	\$12,000
44	1998	International	Bus	47	1HVDBABM8WH523127	\$12,000
45	1999	Ford	Crown Victoria		2FAFP73WXXX192222	\$12,000
46	1999	Ford	Pickup		1FTZF1721XK835070	\$5,000
47	2000	Ford	Pickup		1FTZF1721YKB03172	\$10,000
48	2000	Ford	Pickup		1FTZF1752YKB14692	\$10,000
49	2000	Cherokee	Trailer		TBD	\$15,000
50	2001	International	Bus	77	1HVBBABN01H377197	\$12,000
51	2001	International	Bus	65	1HVBBABN01H378043	\$12,000
52	2001	International	Bus	65	1HVBBABN51H377194	\$12,000
53	2001	International	Bus	47	1HVBBABL91H377195	\$12,000
54	2001	International	Bus	33	1HVBBABLO1H377196	\$21,000
55	2001	Ford	Excursion		1FMNU40L51EB10361	\$15,000
56	2001	Ford	Pickup		1FDWW32S11EC75031	\$15,000

# Chickasha Public Schools

Vehicle No	Year	Make	Model	Capacity	VIN	Actual Value
57	2001	International	Bus	65	1HVBRABP32B920446	\$7,000
58	2002	International	Bus	65	1HVBRABP30B920447	\$7,000
59	2003	GMC	Yukon		1GKEC13Z43R240668	\$0
60	2004	Bluebird	Bus	46	1BABNBKA15F225831	\$102,737
61	2004	GMC	Pickup		2GTEK13TX41375903	\$11,500
62	2005	Bluebird	Bus	47	1BAKBCKA65F229050	\$55,688
63	2005	Bluebird	Bus	47	1BAKBCKA85F229051	\$55,688
64	2005	Bluebird	Bus	77	1BAKGCKA85F229052	\$55,688
65	2005	Bluebird	Bus	77	1BAKGCKAX5F229053	\$55,688
66	2019	International	Bus	71	4DRBUPWP8MB078719	\$92,850
67	2019	International	Bus	71	4DRBUPWP4MB078720	\$92,850
68	2019	International	Bus	71	4DRBUPWP4MB078721	\$92,850
69	2019	International	Bus	71	4DRBUPWP4MB078722	\$92,850
70	2019	International	Bus	71	4DRBUPWP4MB078723	\$92,850
71	2013	Chevy	Suburban		1GN5CJE01DR111079	\$25,000
72	2012	Towmaster	Trailer		TBD	\$1,000
73	2012	Towmaster	Trailer		TBD	\$1,000
74	2013	Archery	Trailer		TBD	\$2,200
75	2015	Mowing	Trailer		TBD	\$1,400

Total Value of All Autos for Chickasha Public Schools: \$1,810,414



Revised

## Overview

### Background

The Oklahoma Schools Insurance Group (OSIG) is a public entity of the State of Oklahoma, formed as an Interlocal Agreement in accordance with 74 O.S. 1004(f), for the purpose of joining together a group of Oklahoma public school districts. OSIG will allow member districts to more efficiently and more economically obtain and manage their insurance programs.

OSIG obtained approval to operate from the Oklahoma Attorney General on June 28, 2001. Effective July 1, 2002, OSIG began full operation by providing its member districts with broad insurance coverage through "A" rated insurance carriers and professional risk management services. Over the past 18 years, OSIG's membership has grown to 447 and the program insures more than \$16 Billion in school property across Oklahoma.

### Structure

OSIG is a non-profit, member-owned, public entity program whose management is completely controlled by a Board of your peers. Our singular mission is to provide quality insurance coverage and service to our members. OSIG's mission statement is

*"The mission of Oklahoma Schools Insurance Group (OSIG) is to provide quality, cost effective risk management products and services to member schools".*

The group purchases insurance and reinsurance from "A" rated carriers. OSIG's insurance providers are long term partners and committed to OSIG and Oklahoma schools.

OSIG has contracted with Arthur J. Gallagher & Company in Tulsa to administer the program. Gallagher is one of the largest insurance brokers in the world and manages programs similar to OSIG across the country.

It is important to know that the insurance coverage provided by OSIG was specifically tailored to meet the needs of Oklahoma schools. The coverage is what you need to protect your schools' property, your students, and patrons.

The strength of the liability portion of OSIG's offering is also important during these tough times. The program is backed by the foremost specialist in school liability insurance in the country. United Educators Insurance Company is second to none.

Losses are a part of life. Only OSIG has the collective strength and staying power to provide the protections you need. By sticking together as a group, OSIG will be able to continue to provide you with the quality, fair-priced insurance and risk management services you need to protect your schools' assets, your board, your staff and most importantly your children.

## Financial Strength

OSIG is financially solid and we have the funds (cash) we need to pay your claims. OSIG has returned more than \$9 million to our members over the years as distributions. Surplus at year ended 6/30/19 was more than \$11.8 million and our assets were more than \$27 million.

We believe in complete transparency. We submit to an annual financial audit each year end and share the operating results at our annual members meeting held each year.

The financial condition of an insurance group should be of utmost importance to you when choosing an insurance partner for your district. If your insurer can't pay their claims, then the policy is a worthless stack of paper.

<i>Statement of Net Assets</i>	
<i>As of 6/30/19</i>	
Cash	\$ 23,003,506
Other Assets	\$ 4,869,745
<b>Total Assets</b>	<b>\$ 27,873,251</b>
Notes Payable	\$ -
Other Liabilities	\$ 16,028,582
<b>Total Liabilities</b>	<b>\$ 16,028,582</b>
<b>Total Net Assets/Surplus</b>	<b>\$ 11,844,669</b>

We urge you to obtain and review audited financial statements from every insurance provider that may offer your school district a quote. Financial statements are required by law and can be obtained at [www.ok.gov/oid](http://www.ok.gov/oid). Click on Interlocals under the Quick Links section of the home page. Your school's auditor can help in analyzing the statements.



**Revised**

## **Important Plan Information**

It is important to understand that OSIG is not an insurance company, but rather a non-profit, cooperative risk management program owned and directed by Oklahoma Schools. Its mission is to reduce insurance costs and stabilize rates by aggregating purchasing power with an intense focus on controlling member losses. When losses are controlled, OSIG's member schools retain the underwriting profit and investment income thereby increasing fund reserves for future years. OSIG purchases per occurrence and liability aggregate protection for its member schools. The per occurrence insurance protects member schools up to \$500,000,000 for property losses and \$1,000,000 for liability claims in each and every occurrence. The aggregate insurance protection is purchased in the unlikely event that sum total of all OSIG losses are significantly more than actuarially projected. Additional excess liability limits are available for members requiring higher limits.

This proposal is an outline of the coverages proposed by insurers based on the information provided by your school district. It does not include all the terms, coverages, exclusions, limitations, and conditions of the actual contract language. Please refer to the plan document for the details.

## **Actuarial Review**

An independent actuary has been retained by OSIG to make projections as to anticipated claims and losses the program should expect on an annual basis. The OSIG actuary has relied on the historical loss experience and exposures provided to OSIG by the member school districts to make projections of OSIG's expected losses. OSIG adequately funds to, or in excess of, the expected loss projections through member contributions (insurance cost) and our own surplus.

Membership contributions are used to buy insurance, pay administrative expenses, and fund for members' claims. Similar successful programs throughout the country for schools and municipalities are protected using the same insurance structure as OSIG has deployed. As with any insurance mechanism, OSIG does not guarantee full funding in the event unimaginable losses would materialize that are many times greater than what is indicated by past history. The OSIG board is charged with developing a plan to address under funding in this unlikely event.



**Revised**

## **Procedure to Renew Coverage**

Notify your agent of your acceptance of this insurance renewal proposal. Your agent will advise the OSIG administrative staff in writing that you wish to renew the insurance coverage.

## **Payment Terms**

Payment of the insurance cost is due the effective date of your coverage. A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available. A three (3) payment plan option is available.

Installment #1	1/3 of total	due 7/1/20
Installment #2	1/3 of total	due 8/1/20
Installment #3	1/3 of total	due 9/1/20

A 25% minimum earned premium applies.

## **Risk Management And Loss Control Tools**

Loss Control Site Consultation

StopIt Anonymous Incident Reporting Mobile App & Web App

Risk Management focused website [www.osig.org](http://www.osig.org)

Examples of Online training:

Free of charge to all members of OSIG

Online 24/7 access to training

Training modules include:

- Promoting Child Safe Environments - two training platforms  
(Fulfills legislative mandate for child abuse awareness training)
- Workplace Harassment Prevention
- Short Term International Programs
- Teaching Science Safely
- Contracting and Risk Allocation
- Driver Safety
- Youth Athletics
- Crisis Response Planning

P. O. Box 3068  
Tulsa, OK 74101-3068  
Phone 918-764-1686 • Toll Free 866-444-0061





**Revised**

## **Contacts For Questions**

### **Coverage Questions**

Your Local Agent or:

Jennifer McKenzie  
Arthur J. Gallagher Risk Management Services Inc. - Tulsa  
1300 South Main  
Tulsa, OK 74119  
Phone: 918-764-7137  
Toll-Free: 866-444-0061  
Fax: 866-420-0695  
Email: jennifer\_mckenzie@ajg.com

#### Eastern Oklahoma Schools (East of I-35)

Guy Griggs  
Keystone Insurance  
11 East Broadway  
Sand Springs, OK 74063  
Phone: 918-245-2558  
Fax: 918-245-8553  
Email: guy.griggs@insurica.com

### **General Program Questions**

David Martin  
Executive Director  
P O Box 3068  
Tulsa, OK 74101  
Phone: 918-688-1056  
Fax: 866-420-0695

### **OSIG Board Members**

Terry Davidson - Chairman	Comanche Schools	(580) 439-2900
Rick Thomas - Vice Chairman	Skiatook Schools	(918) 396-1792
Dr. John Cox - Treasurer	Peggs Schools	(918) 598-3412
Dusty Ricks - Secretary	Mid America Technology Center	(405) 449-3391
Randy Hughes - Member	McAlester Schools	(918) 423-4771
Brad Overton - Member	Cordell Schools	(580) 832-3220
Sherry Durkee - Member	Sand Springs Schools	(918) 246-1406

P. O. Box 3068  
Tulsa, OK 74101-3068  
Phone 918-764-1686 • Toll Free 866-444-0061

**Resolution of Chickasha Public Schools to Join  
Oklahoma Schools Insurance Group**

**Whereas, Oklahoma Schools Insurance Group ("OSIG") is an Oklahoma interlocal formed in accordance with Oklahoma law to enable Oklahoma School Districts to cooperate with each other to procure insurance services, benefits and insure against losses and possible liabilities in the most cost effective manner; and**

**Whereas, Chickasha Public Schools is an Oklahoma public school district ("the District"); and**

**Whereas, OSIG has provided to the District a Plan Document which includes a quotation for certain insurance coverages for the 2020/2021 plan year; and**

**Whereas, the quotation is acceptable to the District;**

**Now, therefore be it resolved, that the District hereby joins OSIG as a Member;**

**Be it further resolved, that so long as the District remains as a Member, the District shall comply with OSIG's bylaws, the Plan Document, and OSIG claim reporting procedures; and**

**Be it further resolved, that by the adoption and signing of this resolution, Chickasha Public Schools understands and agrees that school district members are responsible for their own loss experience and will not be singly responsible for other members' losses.**

Date: \_\_\_\_\_

**Chickasha Public Schools**

\_\_\_\_\_  
By: President, Board of Education

ATTEST:

\_\_\_\_\_  
Clerk, Board of Education

**ITEM OF CONSIDERATION**  
**Chickasha Public Schools**  
**Board of Education**  
**June 16, 2020**

Item 9

**TOPIC: Center for Education Law (CFEL) proposal/quote for school board policy manual review & revisions**

**ADMINISTRATIVE RECOMMENDATION:** Administration recommends that the board approves the proposal/quote.

**RATIONALE FOR RECOMMENDATION:** This proposal would allow us to work with CFEL to review and revise our board policy manual by August 1, 2020. CFEL would take all current policies, review them, and develop a customized manual for CPS. This proposal also includes two meetings with legal counsel to work through questions regarding policies with the school board and/or district administration.

**FISCAL NOTE:** \$9000.00 (general fund)

**OPTIONS:**

1. Approve the policy revisions.
2. Not approve the policy revisions.
3. Request additional information.

**CONTACT PERSON: Rick Croslin, Superintendent 405-222-6500**



F. Andrew Fugitt  
Laura L. Holmes

Justin C. Cliburn  
Belinda H. Tricinella

*Of Counsel*  
Laura Holmgren-Ganz  
David L. Kinney

900 N. Broadway,  
Suite 300  
Oklahoma City,  
OK 73102  
t 405.528.2800  
f 405.528.5800

[www.cfel.com](http://www.cfel.com)

**TO:** Rick Croslin, Superintendent, Chickasha Public Schools  
**FROM:** Laura L. Holmes, The Center for Education Law, P.C.  
**RE:** Quotation and Proposal for Revision of District Policies  
**DATE:** June 9, 2020

We have spoken regarding a possible revision of your District's policies. It is our recommendation that we prepare a complete revision of your existing policies. This revision would eliminate provisions that parrot provisions of school law for three reasons. First, those laws already exist and are available to school personnel in the *School Laws of Oklahoma* and are available online as well. Secondly, school laws constantly change, and policies containing them become outdated and inaccurate. Thirdly, the more limited in size your policies are, the easier they are to understand and to use. Therefore, our objective would be to give you a concise set of policies that will cover mandated topics and topics that should be addressed in policy. Such policies can be augmented with administrative regulation when additional direction is necessary.

Our fee for this service would be \$9,000.00, with half billed mid-way through the process and the balance due upon completion. This fee would include a complete revision of your existing policies such that the new policies will comply with applicable laws and the regulations of the State Department of Education. The revised policies will be customized to your existing policies, practices, and procedures. We will provide you with one (1) complete hard copy of the completed and adopted policies in a notebook with tabs for the appropriate sections, together with electronic versions of each policy in Word and Adobe compatible formats. We will also attend two (2) meetings to discuss revisions to the policies and/or to present the policies to the Administrative Team and to the Board.

We would begin the revisions when authorized to proceed by you and would plan to finalize all revisions no later than August 1, 2020 with the proposed new policies to be presented to the Board for adoption with an effective date of August 1, 2020.

Once your new policies are in effect, we will provide you with updates as necessary when the law changes or we identify a needed change to a policy. Additionally, as you and your Board and staff work with the policies, you may identify needed changes. Any changes, revisions, or updates will be billed to you on an hourly basis taking into consideration your discount if you are a member of our Basic Legal Services Program.

Rick Croslin  
Policy Proposal  
June 9, 2020  
Page 2

Please let us know if you have any questions about this proposal. If this proposal is acceptable, please sign below to indicate that we are to proceed with the revisions and return this page to me.

Policy revision proposal accepted:

\_\_\_\_\_  
Rick Croslin, Superintendent  
Chickasha Public Schools

Date: \_\_\_\_\_

**ITEM OF CONSIDERATION**  
**Board of Education**  
**June 16, 2020**

Item 10

**TOPIC:** Recommendation to accept the Memorandum of Understanding (MOU) with CASE

**ADMINISTRATIVE RECOMMENDATION:** Accept MOU

**RATIONALE FOR RECOMMENDATION:** The purpose of this MOU is to provide flexibility to the vacation policies for the 2019-2020 school year. The COVID-19 Pandemic and recent vacation policy change created challenges for 12 month employee's to use their earned vacation. Policy states that only 10 days of vacation can be carried over to the next school year. Vacation not used over the 10 days would be lost. Because of the circumstances the district and CASE would like to allow for additional carryover of vacation days for the 2020-2021 school year. This agreement would also apply to 12 month administrative staff who are not part of CASE.

**FINANCIAL IMPACT AND FUNDING:** Should not have any financial impact.

**OPTIONS:**

1. Approve
2. Not Approve
3. Table

**CONTACT PERSON:** Jennifer Stegman 405-222-6500 ext 1001 and Mr. Croslin  
Superintendent of Chickasha Public Schools

\*Forms are due to the Superintendent's Office by Tuesday, the week **before** the Board Meeting

**MEMORANDUM OF UNDERSTANDING (MOU) between**

*Chickasha Public Schools*

*and*

*Chickasha Association of Support Employees (CASE)*

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This is an agreement between Chickasha Public Schools (CPS) and Chickasha Association of Support Employees (CASE)

**I. PURPOSE & SCOPE**

The purpose of this MOU is to provide flexibility to the vacation policies for the 2019-2020 school year. The COVID-19 Pandemic and recent vacation policy change created challenges for 12 month employee's to use their earned vacation. Policy states that only 10 days of vacation can be carried over to the next school year. Vacation not used over the 10 days would be lost. Because of the circumstances the district and CASE would like to allow for additional carryover of vacation days for the 2020-2021 school year.

The additional carryover days (vacation days over 10) must be used by June 30, of 2021. In addition, these days can only be used and will not be compensated in the case of a resignation or termination. The flexibility applies to full-time 12 month employees eligible for earning vacation.

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Superintendent  
Date

CASE President  
Date

---

Board Clerk  
Date

Board President  
Date

**ITEM OF CONSIDERATION**  
**Chickasha Public Schools**  
**Board of Education**  
**June 16, 2020**

Item 11

**TOPIC: Sale of land and buildings hosting the Chickasha Nutrition Center.**

**ADMINISTRATIVE RECOMMENDATION:** Accept Bid for Sale of land and approve the sale of the buildings. The property is located at:  
201 N. 18<sup>th</sup> Street, Chickasha, Ok.

**RATIONALE FOR RECOMMENDATION:** The district has been leasing this land to the Chickasha Nutrition for over 30 years. The district can use the funds from the sale the property to help support the district.

**FISCAL NOTE:** Increase in funds at the bid price of \$230,000.00

**OPTIONS:**

1. Approve the policy revisions.
2. Not approve the policy revisions.
3. Request additional information.

**CONTACT PERSON:** Rick Croslin, Superintendent, 405-222-6500

Implemented: April 2020



## CONTRACT FOR PURCHASE AND SALE OF REAL ESTATE

**THIS CONTRACT** is entered into by and between Independent School District No. 1 of Grady County, Oklahoma a/k/a Chickasha Public Schools ("Seller"), and Grady County Commissioners ("Buyer"). The following terms and conditions shall apply:

1. **Property:** Seller agrees to sell and convey to Buyer by Quit Claim Deed, and Buyer agrees to purchase the real estate ("Property") described as 201 N. 18<sup>th</sup> Street, Chickasha, OK 73018 and 203 N. 18<sup>th</sup> Street, Chickasha, OK 73018. The Property contains approximately 2.6 acres and two buildings: a 6,000 square foot metal building built in 1986 and a 5,630 square foot frame building built around 1940. The actual property to be conveyed is subject to survey. The legal description is:  
  
NE/4 of Section 29, Township 7 North, Range 7 West, I.M., Grady County, Oklahoma: Beginning at a point 240.30 feet N 00 '24" W and 1707.59 feet N 89 57'24" E of the Southwest corner of said NE/4, thence N 01 59'01" E 381.85 feet; thence N 89 57'24" E 319.55 feet; thence S 00 02'36" E along the west line of lot 14, Block 2, Burtschi's third addition to the city of Chickasha, Oklahoma a distance of 381.61 feet thence S 89 57'24" W 333.05 feet to the point of beginning.
2. **Purchase Price:** The total purchase price is Two Hundred Thirty Thousand Dollars (\$230,000.00) payable to Title Company in cash, cashier's or certified check upon delivery of the deed (the "Closing").
3. **Purchase Subject to Approval by Buyer's Board:** It is understood between the parties that this Contract must be approved by Buyer's Board of Education and that this Contract is subject to said approval. Buyer agrees to inform Seller whether the Board approves or disapproves of this Contract within thirty (30) days of the date this Contract is signed by a representative of Buyer.
4. **Purchase Subject to Approval by Seller's Board:** It is understood between the parties that this Contract must be approved by Seller's Board and that this Contract is subject to said approval. Seller agrees to inform Buyer whether the Board approves or disapproves of this Contract within thirty (30) days of the date this Contract is signed by a representative of Seller.
5. **Due Diligence and Inspection Period:** It is agreed between Buyer and Seller that Buyer shall have been in possession of the Property and waives any inspection period.
6. **Risk of Loss:** Until Closing or transfer of possession, risk of loss to the Property, ordinary wear and tear excepted, shall be upon Seller; after Closing or transfer of possession, whichever comes first, such risk shall be upon Buyer.
7. **Condition of Property:** Buyer is purchasing the Property "as is" and Seller makes no representations and warranties with respect thereto except those associated with a marketable

record title and those set forth above. Buyer fully understands the condition of the Property and has conducted any and all inspections desired by Buyer.

8. Title and Survey:

- a. Title: Seller shall furnish Buyer with title evidence covering the Property which shows marketable title vested in Seller, according to the title standards adopted by the Oklahoma Bar Association. Such title evidence shall be in the form of a commitment for Owner's Title Insurance Policy. The premium for such Policy, including the attorney fees for examination of the abstract, shall be paid by Buyer. All abstracting costs shall be paid by Seller. The Title Insurance Policy shall insure Buyer in an amount equal to the purchase price.
- b. Survey: Seller, at Seller's cost, shall obtain within fifteen (15) days after the Effective Date a current survey of the Property (the "Survey"). The Survey shall be prepared in accordance with the Minimum Standard Detail Requirements for ALTA/ACSM Land Title Surveys and shall be prepared by a licensed surveyor or professional engineer approved by the Buyer and the Seller. The survey shall be used for purposes of the Owner's Title Insurance Policy. Any encroachment shown on the survey shall be deemed to be a title defect, unless the title company agrees to provide affirmative coverage against loss arising from any final court order or judgment which denies the right to maintain the existing improvements on the Property because of such encroachment.
- c. Upon delivery to Buyer of the Commitment for Owner's Title Insurance Policy and the certified survey, Buyer shall have a reasonable time, not to exceed thirty (30) days to examine same and return same to Seller with a written report specifying any objections or defects in title or such right to object shall be deemed waived. Seller shall have thirty (30) days after receipt of such report to correct such defects and perfect title unless such time is extended in writing by Buyer. If Seller is unable or unwilling to cure any defects within such period, then, unless Buyer waives such defects in writing, this Contract shall terminate and the Earnest Money shall be refunded to Buyer less costs which Buyer has agreed to pay.

9. Taxes and Prorations: Buyer and Seller are not subject to taxes.

10. Buyer's and Seller's Expenses: Buyer and Seller shall each pay at the time of Closing, in cash or certified funds, one-half of the escrow closing fees, gap fees, title examination fees, all recording fees, in addition to any other funds required from Buyer or Seller as set forth in this Contract. The transaction shall be exempt from documentary stamp fees under 68 O.S. § 3202(11).

11. Closing: The parties anticipate that closing will occur on or before June 30, 2020. If there are valid objections to title which require correction or the parties elect to delay closing, the Closing may be extended by agreement of the parties. Unless otherwise agreed in writing, possession shall be transferred at Closing.

12. Real Estate Broker: Neither party has utilized the services of a Real Estate Broker.
13. Breach or Failure to Close: If, after Seller has performed Seller's obligations under this Contract, and if within five (5) days after the date specified for Closing, Buyer fails to make payments or to perform any other obligation of Buyer under this Contract, then Seller may, at Seller's option, cancel and terminate this Contract and retain all sums paid by Buyer as liquidated damages, or pursue any other legal or equitable remedy for the breach of this Contract by Buyer. If Buyer performs all of the obligations of Buyer and Seller breaches this Contract or fails to perform any of Seller's obligations, then Buyer shall be entitled to either cancel and terminate this Contract, return the abstract, if any, to Seller and receive a refund of the Earnest Money, or pursue any other legal or equitable remedy. In the event of any court action or proceeding to enforce any provision hereof, the prevailing party shall be entitled to receive from the other party all reasonable costs of the action, including attorneys' fees.
14. Effect: This Contract may be executed in duplicate originals. When executed by both Seller and Buyer, this Contract shall be binding upon and inure to the benefit of Seller and Buyer, their heirs, legal representatives, successors and assigns. This Contract sets forth the complete understanding of Seller and Buyer and supercedes all previous negotiations, representations, and agreements between them and their agents. This Contract can only be amended or modified by a written agreement signed by Seller and Buyer.
15. Notice: Any notice provided for herein shall be given in writing, sent by personal delivery or United States mail, postage prepaid, with copies to the other parties, addressed as follows:
 

<p>TO Seller:</p> <p>Rick Croslin, Superintendent          Chickasha Public Schools          900 W. Choctaw Avenue          Chickasha, OK 73018-2213</p>	<p>TO Buyer:</p> <p>Grady County Commissioners</p>
--	--

or such other address as shall hereafter be designated in writing. Any such notice shall be deemed to have been given upon receipt by the other party.
16. Timing: All parties agree time is of the essence.
17. Amendments: This Contract is the entire agreement of the parties and may be amended only by a written document executed by all parties hereto.
18. Successors: This Contract shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.
19. Assignment: Neither party may assign this Contract without the express written consent of the other.

20. Liens: Seller warrants that debts for all labor and materials furnished in connection with or used on the Property have been paid in full and that by reason thereof no party has an existing right to file a materialmen's or mechanic's lien thereon and further certifies that no materialmen's or mechanic's lien will be filed between now and closing.
21. Warranty of Title: Seller warrants that no other party has any interest whatsoever in and to the Property being transferred herein.
22. Litigation or Claims: Seller, as of the date hereof, has no knowledge of any pending, threatened or contemplated claims or litigation affecting the Property. Seller, as of the date hereof, has not received notice from any governmental or other agency of, and has no knowledge of, any violation of any laws, ordinances, governmental rules or regulations with respect to the Property, or of any proposed condemnation, exercise of eminent domain, or proposed or pending assessments with respect to the Property.
23. Environmental Laws: To the best of Seller's knowledge, Seller's activities on or affecting the Property have not violated any applicable laws, regulations, orders or other requirements of governmental authorities regulating or otherwise concerning hazardous or toxic waste or protection of the environment (the "Environmental Laws"). In addition, to the best of Seller's knowledge, neither the present condition of the Property nor the past or present activities on the Property by others violate the Environmental Laws.

**ACCEPTED AND AGREED TO BY SELLER** on the \_\_\_\_ day of \_\_\_\_\_, 2020.

**BUYER:** Grady County Commissioners

\_\_\_\_\_  
**SELLER:** Independent School District No. 01 of Grady County  
a/k/a Chickasha Public Schools

\_\_\_\_\_  
Rick Croslin, Superintendent

**ACCEPTED AND AGREED TO BY BUYER** this \_\_\_\_ day of \_\_\_\_\_, 2020 after approval by the Board of Education of Chickasha Public Schools.

Chickasha Public Schools

Attest:

\_\_\_\_\_  
Zach McGill, Board President

\_\_\_\_\_  
Board Clerk

**ITEM OF CONSIDERATION**  
**Board of Education**  
**June 16, 2020**

Item 12

**TOPIC:** Emergency Roof Repair Authorization

**ADMINISTRATIVE RECOMMENDATION:** Approve Emergency Roof Repair Authorization.

**RATIONALE FOR RECOMMENDATION:** Authorization allowing Mr. Croslin to award contract for roof repairs in an amount not to exceed what insurance allows.

**FINANCIAL IMPACT AND FUNDING:** None

**OPTIONS:**

1. Approve
2. Not Approve
3. Table

**CONTACT PERSON:** Jennifer Stegman 405-222-6500 ext 1001 and Mr. Croslin  
Superintendent of Chickasha Public Schools

\*Forms are due to the Superintendent's Office by Tuesday, the week **before** the Board Meeting

**ITEM OF CONSIDERATION**  
**Board of Education**  
**June 16, 2020**

(9)

**TOPIC:** Recommendation to accept the Renewal of Lease Purchase Agreements for FY 21.

**ADMINISTRATIVE RECOMMENDATION:** Accept renewals

**RATIONALE FOR RECOMMENDATION:** The district has multiple year lease agreements that were used to purchase products or construct and upgrade buildings for the district. These leases need to be renewed each year. The total lease amounts, remaining balance, current payment, number of payments, and fund are included in the accompanying document.

**FINANCIAL IMPACT AND FUNDING:** These are multiple year lease purchase agreements and factored into budget.

**OPTIONS:**

1. Approve
2. Not Approve
3. Table

**CONTACT PERSON:** Jennifer Stegman 405-222-6500 ext 1001 and Mr. Croslin  
Superintendent of Chickasha Public Schools

\*Forms are due to the Superintendent's Office by Tuesday, the week **before** the Board Meeting

**To:** Board of Education  
**From:** Jennifer Stegman Assistant Superintendent  
**Date:** June 16, 2020  
**Subject:** Renewal of Lease Purchase Agreements

We currently have lease purchase agreements that require board approval for the 2020-21 FY:

<u>Date of Agreement</u>	<u>Purpose</u>	<u>Amount</u>	<u>Balance @ 6/30/2020</u>	<u>2020-21 Payment</u>	<u>Number of Payments</u>	<u>Fund</u>
	CPS - Copier Lease	178,313.34	\$ 178,313.34	39,949.32	1-12 of 60	General
	CPS - Five (5) School Buses	498,351.29	383,500.00	80,750.00	2 of 4	General
	CPS- Qualified Construction Bond (150,000)	169,503.10	20,778.38	21,643.82	10 of 10	Building
	CPS - Pitney Bowes	26,737.80	13,368.90	6,684.45	13-16 of 20	General
	CPS - Facilities Lease Revenue Bonds August 2010A & B	22,864,316.10	16,285,899.30	5,096,085.21	20 of 28	Bond Fund 21
	<b>Total</b>	<b>23,737,221.63</b>	<b>16,881,859.92</b>	<b>5,245,112.80</b>		

**Recommendation:**

That the Board approve the five (5) lease purchase agreement for the 2020-21 FY.

## The Premier Workers' Compensation Specialist

Renewal Proposal of # Z136047501

Date: 06/09/2020

CHICKASHA PUBLIC SCHOOLS

900 W Choctaw Ave

Chickasha, OK 73018-2213

Mark McPherson

MOLLETT-HUNTER INSURANCE

Prod Cd: 094043A

(405) 224-5404

501 S, 5th

Chickasha, OK 73018

### Workers' Compensation Proposal

Policy Period: 07/01/2020 at 12:01 a.m. to  
07/01/2021 at 12:01 a.m.

Employer's Liability Limits: 500,000/500,000/500,000

Estimated Payroll : \$11,074,914

Total Estimated Premium (without fees): \$130,942

Total State Fees & Assessments: \$0

Total Estimated Premium Incl Charges: \$130,942

### Selected Payment Plan

Selected Payment Option:	Payroll Reporting
Billing Type:	Direct Bill
Frequency:	Monthly
Deposit Premium:	\$11,035 / 8.33%
State Fees & Assessments:	\$0
Total Due Up Front:	\$11,035

Zenith Insurance Company and its wholly owned subsidiary ZNAT Insurance Company (together, "Zenith") offer flexible payment options and there is never a charge for installments.

You will be billed directly by Zenith Insurance Company.

The remaining amount due will be paid in 11 payroll reports.

### Dividend Plan

We are pleased to offer the following dividend option(s)

Oklahoma K1 - Slider Dividend

Please refer to the dividend exhibit(s) for details.

This proposal is good until 07/01/2020 at 12:01 a.m. and is subject to the terms and conditions of the policy for which this proposal is given, including any special conditions and/or exclusions that may apply. This proposal does not constitute an insurance policy.

- \* This proposal is based on information given to us. Please verify the information contained in this proposal and read the Proposal Disclaimer carefully.
- \* This proposal was issued by: Zenith Insurance Company, 108 Wild Basin Rd Ste 300, Austin, TX 78746 Phone: (512) 306-2831, Underwriter: Mary Briseno-DeWitty



## Oklahoma Premium Calculation Zenith Insurance Company

STATE COVERAGE								
State	From	Through	Class Code	Description	No. of Emp FT/PT	Est. Payroll	Manual Rate	Est. Manual Premium
OK	07/01/20	07/01/21	7380-3	DRIVERS, CHAUFFEURS, MESSENGERS & HELPERS NOC -- COMMERCIAL	20/0	255,222	5.64	14,395
OK	07/01/20	07/01/21	8868-0	SCHOOL-PROFESSIONAL EMPLOYEES AND CLERICAL	220/0	9,675,981	0.46	44,510
OK	07/01/20	07/01/21	9101-0	SCHOOL-ALL OTHER EMPLOYEES	45/0	1,143,711	3.29	37,628

## Oklahoma Adjustments and Calculation Details

07/01/20 to 07/01/21

State Manual Premium			\$96,533
Employers Liability Limits 500,000 Per Accident 500,000 Per Disease 500,000 Policy Limit		(1.10%)	\$1,062
Modified Premium		(127.00%)	\$26,351
Scheduled Rating		(17.00%)	\$21,071
Premium Discount		(-11.10%)	\$-16,097
Expense Constant			\$140
Terrorism	11,074,914		\$775
Catastrophe (Other Than Certified Acts Of Terrorism)	11,074,914		\$1,107
Total State Assessments			\$0
<b>Total Estimated Policy Premium &amp; Fees</b>			<b>\$130,942</b>

**Oklahoma Dividend Plan - K1**

Prepared for: CHICKASHA PUBLIC SCHOOLS  
Agency: MOLLETT-HUNTER INSURANCE  
Estimated Direct Premium: \$130,942

Policy Period: 07/01/2020 to 07/01/2021  
Date Quoted: 06/09/2020

Participation in the plan is contingent on producing final audited premium of at least \$50,000. The Oklahoma Dividend Plan - K1 is offered to a limited group of Zenith Policyholders who conduct their business in a manner that demonstrates an exemplary commitment to the prevention of workplace injuries.

These policyholders are willing to work with their insurer to reduce their employees' exposure to hazardous conditions, to work with their insurer to manage the cost of claims, and to cooperate in all reasonable ways to establish and maintain a business relationship that will be profitable to both parties. To remain eligible for any declared dividend, in addition to requirements in the workers' compensation policy, the policy must be in force for a 12-month period and all premiums must be paid at the time of valuation. Based on a policy comparable to your size, similarly situated insureds have received dividends as follows:

Loss Ratio	Indicated Dividend
0.0% to 0.0%	14.5%
0.1% to 5.0%	13.5%
5.1% to 10.0%	10.5%
10.1% to 15.0%	7.5%
15.1% to 20.0%	4.5%
20.1% to 25.0%	1.5%
25.1% to 30.0%	0.0%
30.1% to 35.0%	0.0%
35.1% to 40.0%	0.0%
40.1% to 45.0%	0.0%
45.1% to 50.0%	0.0%
50.1% and Above	0.0%

Your first dividend calculation would be based on losses valued six months following the normal expiration of the policy. Your potential dividend may be higher or lower than indicated based on the final audited premium. After this first calculation, 50% of any indicated dividend would be paid, if declared. However, if all claims are closed at the first calculation, 100% of the dividend would be paid, if declared.

Your second dividend would be based on losses valued eighteen months following the normal expiration of the policy. The balance of the final calculated dividends would be paid if declared.

Timely payment of premiums is required for dividend eligibility. Payment of the dividend will be affected if an insured is issued a Notice of Cancellation as a result of nonpayment of premium in accordance with the following schedule: Three or more notices - Ineligible for dividend.

There is no recapture provision.

Acceptance of this proposal will include you in the Oklahoma Dividend Plan - K1. Zenith cannot guarantee the future payment of a dividend. Dividends are declared only at the option of the Board of Directors following policy expiration.

## Notices and Disclaimers

**PROPOSAL DISCLAIMER:** *This proposal is subject to the information provided by you and/or the insurance agent, verification of this information and the applicable rates and underwriting guidelines applicable at the time. All proposals are for illustration purposes only; the actual premiums and coverage will be based on certain underwriting criteria, manuals, rates, rating plans and classifications. We reserve the right to change our manuals and apply the changes to the policy if authorized by law or a governmental agency regulating this insurance. The premium calculation details shown are estimates. The final premium will be determined after the policy ends by using the actual, not the estimated, premium basis and the proper classifications and rates that lawfully apply to the business and work covered by the policy. The final premium may also be affected by certain state legislative and/or regulatory changes. If the final premium is more than the premium you paid to us, you must pay us the balance. If the final premium is less, we will refund the balance to you. The final premium will not be less than the highest minimum premium for the classifications covered by this policy. You may be subject to a cancellation penalty in the event you cancel the policy prior to the policy expiration date. In the event any provision of this proposal and any provision of the policy, including endorsements, if any, are inconsistent or conflicting, the inconsistent or conflicting provision of the policy shall control.*

**POLICYHOLDER DISCLOSURE NOTICE OF TERRORISM INSURANCE COVERAGE:** *Coverage for acts of terrorism is included in the proposal. You are hereby notified that under the Terrorism Risk Insurance Act, as amended in 2015, the definition of act of terrorism has changed. As defined in Section 102(1) of the Act: The term "act of terrorism" means any act or acts that are certified by the Secretary of the Treasury - in consultation with the Secretary of Homeland Security, and the Attorney General of the United States - to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion. Under the coverage, any losses resulting from certified acts of terrorism may be partially reimbursed by the United States Government under a formula established by the Terrorism Risk Insurance Act, as amended. However, your policy may contain other exclusions which might affect your coverage, such as an exclusion for nuclear events. Under the formula, the United States Government generally reimburses 85% through 2015; 84% beginning on January 1, 2016; 83% beginning on January 1, 2017; 82% beginning on January 1, 2018; 81% beginning on January 1, 2019, and 80% beginning on January 1, 2020 of covered terrorism losses exceeding the statutorily established deductible paid by the insurance company providing the coverage. The Terrorism Risk Insurance Act, as amended, contains a \$100 billion cap that limits United States government reimbursement as well as insurers' liability for losses resulting from certified acts of terrorism when the amount of such losses exceeds \$100 billion in any one calendar year. If the aggregate insured losses for all insurers exceed \$100 billion, your coverage may be reduced. The portion of the annual premium that is attributable to coverage for acts of terrorism is OK \$0.007 per \$100 of payroll and does not include any charges for the portion of losses covered by the United States government under the Act.*

**NOTICE OF MEDICAL PROVIDER NETWORK/PANEL:** *Our medical management team maintains a comprehensive medical provider network or panel depending on the region, that includes a full range of health care providers, primary, and specialty care physicians, as well as hospitals and associated services. The health care service providers in our network have been selected based on their geographic location, specialty and credentials. All workers' compensation medical treatment provided under the policy will be administered by appropriately credentialed providers according to nationally accepted evidence-based treatment guidelines.*

**OKLAHOMA WORKERS COMPENSATION  
MANDATORY OPTIONAL DEDUCTIBLE ACCEPTANCE/REJECTION FORM**

Oklahoma law requires carriers issuing a policy under the Administrative Workers' Compensation Act (AWCA) to offer deductibles, optional to the policyholder, for benefits payable under the AWCA.

This form is applicable to the optional deductibles required by 85A O.S. Section 95 and OAC 365:15-1-3.1.

All five deductible options set forth below must be fully disclosed to the prospective policyholder in writing. The policyholder is not required to select a deductible option, but if the policyholder chooses a deductible, the policyholder may choose only one combined (medical benefits and indemnity claims) deductible amount. Medical-only claims are included in the eligibility for a combined medical and indemnity deductible. The maximum combined deductible, including medical benefits and indemnity claims, will be \$5,000 per claim. Please carefully review the requirements for the deductible options outlined below.

**DEDUCTIBLE OPTIONS**

The combined optional deductible amounts are:

- 1,000
- 2,000
- 3,000
- 4,000
- 5,000

**EMPLOYER OBLIGATIONS IF A DEDUCTIBLE OPTION IS SELECTED**

If the applicant employer chooses a deductible, the carrier must pay compensable claims to the person or medical providers entitled to the benefits conferred by the AWCA, and obtain reimbursement from the insured employer for the applicable deductible amount.

**WARNING:** The insured employer must reimburse the carrier within 60 days of a written demand. If the insured employer fails to reimburse the carrier within 60 days, the carrier may seek to recover the full amount of the claim from the insured employer. In addition, the nonpayment of deductible amounts must be treated in the same manner as nonpayment of premium for purposes of cancellation of the policy.

**EXPERIENCE RATING MODIFICATION**

Benefits paid by the insured employer under a deductible may not be treated as benefits paid so as to harm the experience rating of the employer, and will not be charged against the experience of the employer in accordance with OAC 365:15-1-3.1(d).

Form 35-3C

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**ACCEPTANCE/REJECTION.**

- Yes, I have read the optional deductible information summarized above and want the following deductible amount to apply to claims under the AWCA. I understand that this deductible applies to every claim for bodily injury by accident or disease filed by an injured employee.

**MEDICAL AND INDEMNITY**

- \$1,000  
 \$2,000  
 \$3,000  
 \$4,000  
 \$5,000

**ACCEPTANCE/REJECTION**

- Yes, I understand that I am responsible for reimbursing my insurance company for the amounts of any deductible it pays.
- No, I do not want the optional deductible described in this form.

NAMED INSURED      CHICKASHA PUBLIC SCHOOLS  
ADDRESS              900 W Choctaw Ave, Chickasha, OK 73018-2213  
TITLE \_\_\_\_\_  
SIGNATURE \_\_\_\_\_  
DATE \_\_\_\_\_

THIS FORM IS NOT A PART OF YOUR POLICY AND DOES NOT PROVIDE COVERAGE.

Form 35-3C  
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