

Bus Driver

Chickasha Public Schools

Job Title: Bus Driver
Location: Bus/Bus Garage/School Sites
Immediate Supervisor: Asst. Supt. Of Maintenance & Transportation
Supervises: Bus Monitors

Purpose of Position:

To provide safe and efficient transportation in order to assist students in achieving educational success.

Qualifications:

High school diploma or GED
 Valid Oklahoma Drivers License/Class B CDL with school bus and air brake endorsement
 Acceptable motor vehicle record
 Physically capable of performing prescribed duties

Physical requirements:	Skills, knowledge and abilities:
<ul style="list-style-type: none"> Good health and high energy level Ability to lift objects weighing 20 lbs. or more Ability to climb & descend steps Extensive sitting & bending Ability to tolerate a stressful environment Ability to lift objects above shoulder level Good vision and hearing Ability to pass an annual physical examination 	<ul style="list-style-type: none"> Ability to read warning labels and safety documents Ability to comprehend and follow both written and oral instructions Ability to communicate by giving comprehensible oral instructions Ability to perform basic numerical calculations Ability to perform routine tasks without close supervision Plan, schedule and organize work Attention to detail Physical skills to drive a school bus Ensure the quality of work as measured against established standards Ability to administer first aide and CPR

Essential Job Functions (The duties listed below are not intended to depict all tasks required by this position. Duties may also be divided among staff as directed by the Supervisor)

- Comply with School Board Policy
- Be alert to safety conditions; anything found unsafe should be reported to supervisor and rendered safe as soon as possible
- Communicate and confer frequently with the Assist. Superintendent. of

Maintenance & Transportation

- Comply with relevant laws and procedures for the storage, use and disposal of chemicals, trash, rubbish, waste and blood borne contaminated items
- Drive a school bus, maintaining a time and safety schedule
- Interact positively with children, parents, teachers, etc
- Maintain accurate records; mileage, load and time records as required
- Inspect school bus, notifying bus mechanic of any mechanical problem
- Observe all state and federal traffic safety laws
- Observe all regulations prescribed in the CPS Transportation Handbook
- Maintain proper discipline of passengers on bus
- Keeps bus clean, including sweeping floors and washing windows
- Provides special care and assistance as appropriate if passengers are handicapped
- Controls loading and unloading of bus at designated stops to insure safety of passengers
- Report all accidents and complete required reports
- Comply with federal and district drug/alcohol testing regulations
- Respect the privacy of confidential matters relative to students, patrons and personnel
- Use good judgment at all times
- Comply with all items contained in the district's Hazard Communication Program
- Attend quarterly safety meetings as scheduled by the district safety coordinator

Other Job Functions:

- Perform other duties that may be necessary to achieve job purpose, or that may be assigned
- Attend approved professional development activities that may improve professional competence or enhance the job purpose.

Employee Signature

Date